



**ST. DOMINIC'S RC PRIMARY SCHOOL**  
**School Fund Committee Meeting**

**LOCATION:** St. Dominic's RC Primary School  
**DATE:** 08 February 2022

**St Dominic's RC Primary**  
**Early Learning & Childcare**  
 Broich Road  
 CRIEFF  
 PH7 3SB

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**Email:** St-Dominics@pkc.gov.uk

**PRESENT:**

- Chairperson - Elizabeth Hunter (EH)
- Treasurer - Alice Crowley (AC)
- Committee Member - Dawn Robertson DR)
- Committee Member – Sheila McGregor (SM)

**APOLOGIES:**

N/A

Number	Item	Owner
1	<b>Welcome</b>	
2	<b>Previous Minutes</b> The Minutes of the previous School Fund Committee Meeting held on 08 October 2021 were agreed by all members.	
3	<b>Review of Previous Actions</b>  (6.A) EH to chase an update with parents regarding the playground shelter.  (6.C & 7) AC to confirm with FO Mia Craig to transfer toy fund balance to the general fund to contribute to the payment of a large ELC pecos order 120545424.  (6.E) AC to check with Crieff Christmas Lights regarding donation. Informed by Crieff Christmas to again postpone the donation till the next 'community light switch on event'.	  <b>EH ongoing</b>  <b>AC</b>  <b>Complete</b>

Number	Item	Owner
	<p>(6.G) PKC trust award grant received for £90. This is to be used towards the admission charges (£113.40) for the P7 Curlings Cool Programme as part of the grant agreement and also helps to support minimizing the cost of the school day initiative. The balance of £23.40 will be covered by the general fund.</p> <p>(AOB – Discovery Zone) - The long-term plan is to submit an application for solar panels in order to generate power for electricity. Over the next few weeks PKC contractors will be installing 2 radiators, 2 overhead lights and socket bar points around the room.</p> <p>AOB – Christmas Fundraiser AC to look into excursion options for June to present to pupils and staff as long as restrictions allow. More fundraising events will be required to help subsidise the cost of the transport.</p> <p>AOB – P7 Hoodies Due to the numerous upcoming fundraisers, the P7 hoodies will need to be purchased by the pupils. DR to look into pricing and design options to present to pupils. As these hope to be worn in the last term, AC to look into GDPR compliance of pupils names being present on garment.</p> <p>AOB – National Book Day will be celebrated in school on Thursday 5<sup>th</sup> March with proceeds being donated to SCIAF &amp; Mary's Meals.</p>	<p>AC – on receipt of invoice</p> <p>EH/PC – ongoing</p> <p>AC/DR/SM</p> <p>DR/AC</p> <p>ALL – March 2022</p>
5	<p><b>2021/22 Update</b></p> <p>Nil to report</p>	
6	<p><b>School Fund Package Balances as at December bank statement:</b></p> <p>A. <b>General Fund £5971.02</b>  Less £2000 in reserve as previously agreed by SFC, for emergencies and to help subsidise events/trips where appropriate.  Less £612.69 (£387.31 of £1000 spent so far on materials and replacement jacket) from the LCPF grant to be used on the playground mural.  Less £600 donation towards the construction of playground shelter which EH is in discussions with parents.  Less £550 Christmas Hamper donations to be sent on pupil outings.  Balance of £1084.33</p>	

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	<p><b>B. SCIAF &amp; Mary's Meals £291</b> This balance will be donated to these charities once World Book Day and Lenten fundraisers have been completed. Mrs Hunter to discuss this year's Lenten fundraiser with Staff.</p> <p><b>C. Nursery Toy £16.42:</b> Credit note was received as part of the order was damaged. ELC have placed a recent large toy order and this balance will be transferred to the general fund to contribute to the payment of this order 120545424.</p> <p><b>D. PP Charges £0</b></p> <p><b>E. CRF Xmas Lights £86:</b> Advised to hold donation until the next community light switch on event, possibly November 2022.</p> <p><b>F. Outdoor Learning £5.30:</b> Open contribution and spending on outdoor learning and one time top up of outdoor play equipment.</p> <p><b>G. Trips Outings £90:</b> PKC trust award grant received for £90. This is to be used towards the admission charges (£113.40 or 116.55 depending on attendance) for the P7 Curling's Cool Programme as part of the grant agreement and also helps to support minimizing the cost of the school day initiative. The balance will be covered by the general fund.</p>	<p>EH Feb/Mar</p> <p>AC – Feb</p> <p>AC - Feb</p>
7	<p><b>Adjustments Required to School Fund Package</b></p> <p>- Nursery Toy C to General 1 £16.42 to be used towards to pay for order 120545424.</p>	AC
8	<p><b>AOB</b></p> <p><b>1. Parent Council</b> At present Parent Council is permitted to meet on school premises. AC to liaise with Parent Council chair to arrange a meeting to help establish a parent council with member who expressed interest in the survey published in the Autumn term.</p> <p><b>2. Iona Trip</b> A fundraiser to be discussed at the next meeting to help subsidise the P7 trip to Iona in May. AC &amp; EH looking into travel arrangements.</p>	<p>AC</p> <p>AC/EH</p>
<p><b>Date of Next Meeting</b> The next meeting will be held on Tuesday 29 March 2022.</p>		

