



ST. DOMINIC'S RC PRIMARY SCHOOL
School Fund Committee Meeting

LOCATION: St. Dominic's RC Primary School
DATE: 31 March 2022

**St Dominic's RC Primary
Early Learning & Childcare**
Broich Road
CRIEFF
PH7 3SB

Tel: 01764 657 800 (Primary)
Tel: 01764 657 865/6 (ELC)

Email: St-Dominics@pkc.gov.uk

PRESENT:

Chairperson - Elizabeth Hunter (EH)
Treasurer - Alice Crowley (AC)
Committee Member - Dawn Robertson DR)
Committee Member – Sheila McGregor (SM)

APOLOGIES:

N/A

Number	Item	Owner
1	Welcome	
2	Previous Minutes The Minutes of the previous School Fund Committee Meeting held on 08 February 2022 were agreed by all members.	
3	Review of Previous Actions (6.A) EH to chase an update with parents regarding the playground shelter. In the meantime, AC to obtain a quote for tarpaulin for the shelter outside the Discovery Zone. AC also to recode the Houseproud PO for this structure to SF from DSM; to use part of the original shelter donation. (5.C & 6) The toy fund balance was moved to the general fund to contribute to the payment of a large ELC pecos order 120545424. (5.G) PKC trust award grant received for £90 and £23.40 from the General fund were used to pay the invoice from Dewars for the P7 Curlings Cool Programme.	EH ongoing AC Complete Complete

Number	Item	Owner
	<p>(5.B) SCIAF & Mary's Meals</p> <p>Mrs Hunter discussed Lenten fundraiser with Staff. The P7's decided on hosting a Mary's Meals/ SCIAF porridge morning today, Friday 31st March.</p>	<p>Complete</p>
	<p>(AOB: Discovery Zone)</p> <p>Work is being carried out next week, commencing 04/04/22 to install electricity and heating. Safety Signs ready to be displayed and Lynn Leggatt contacting parents regarding work and vehicles in the playground and lane.</p>	<p>Complete</p>
	<p>(AOB – Christmas Fundraiser)</p> <p>AC to look into excursion options for June to present to pupils and staff as long as restrictions allow. More fundraising events will be required to help subsidise the cost of the transport.</p>	<p>Complete</p>
	<p>(AOB – P7 Hoodies)</p> <p>P7 Class of 22 Hoodies were sourced, Art Screen Prints provided the cheapest quote. These have been ordered, paid and received. P7 Pupils are welcome to wear these in the Summer Term on PE days only.</p>	<p>Complete</p>
	<p>(AOB –World Book Day)</p> <p>Previous minutes stated donations would be used for SCIAF & MM; however the parentpay item and communications stated donations would be used towards school trip. Therefore, the monies raised has been allocated to the school trip in June.</p>	<p>Complete</p>
	<p>(AOB – Parent Council)</p> <p>AC contacted present chair and a meeting was held on 15/03/22 in the School Hall. An interim PC has been elected, to be formalised at the AGM on 03/05/22.</p>	<p>Complete</p>
	<p>(AOB – Iona Trip)</p> <p>Due to transportation issues and bus drivers working limitations the Iona day trip is not possible this year. This is very disappointing and in future an overnight trip may need to be considered. Instead a day trip to St Andrew's is being planned, see business item 7.</p>	<p>Complete</p>

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4	<p>2021/22 Update Nil to report</p>	
5	<p>School Fund Package Balances as at December bank statement:</p> <p>A. General Fund £5505.70 Less £2000 in reserve as previously agreed by SFC, for emergencies and to help subsidise events/trips where appropriate. Less £1074 ELC Inclusion Fund Grant to be moved to its own financial code as per instruction from Financial Officer Mia Craig. Less £612.69 (£387.31 of £1000 spent so far on materials and replacement jacket) from the LCPF grant to be used on the playground mural. Less £600 donation towards the construction of playground shelter which EH is in discussions with parents. <u>Balance of £1219.01</u></p> <p>B. SCIAF & Mary's Meals £291 This year's Lenten Fundraiser was a Mary's Meals/ SCIAF Porridge Morning hosted by P7 today which raised £275. Once this has cleared on the bank statement, monies will be divided and donated accordingly.</p> <p>C. Nursery Toy £0</p> <p>D. PP Charges £0</p> <p>E. CRF Xmas Lights £86: Advised to hold donation until the next community light switch on event, possibly November 2022.</p> <p>F. Outdoor Learning £67.63: Open contribution and spending on outdoor learning and one time top up of outdoor play equipment.</p> <p>G. Trips Outings £735.80 This is to be used to for the June ELC & School Trip. This equates to £4.43 per child. Please see business item 8.</p> <p>H.</p>	<p>AC - April</p> <p>AC - April</p>
6	<p>Adjustments Required to School Fund Package</p> <p>£550 Christmas Hamper donations was moved from General Fund to Trips/Outings as per ParentPay item and is included in the above balance in G.</p>	

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7.	<p>P7 St Andrews Trip</p> <p>The bus has been provisionally booked for Friday 27th May for the St Andrews Trip. Leaving Crieff at 9am and returning by 3pm. AC has been in touch with Historic Scotland and they can provide a free guided educational tour. Disappointingly the ruins and cathedral are closed for maintenance. Children to bring a packed lunch to have on the beach and enjoy the sun, sand, water and an ice-cream. Transport has been quoted at £300. Janettas Gelataria is £3.15 for a 99 icecream. AC to ask SDC (previously known as the parent council) if they would cover the ice-cream expenses.</p> <p>Families would be required to pay £10 per child and the balance of £110 will be subsidised by the School Fund. AC to set up PP item for families to pay for the trip.</p>	<p>AC – April</p> <p>AC- May</p>
8	<p>June School Trip</p> <p>AC contacted 7 attractions and it was decided on Blair Drummond Safari Park being the most versatile trip to suit all ages of primary pupils and the most affordable at £7.25ea.</p> <p>For ELC a separate outing to ensure correct child/adult ratio would be required, with Auchingarrich/Briarlands Farm, being suggested. EH to discuss options with ELC staff.</p> <p>More fundraising is required to help supplement the cost of transport and entry tickets to families. AC to obtain quotes for transportation.</p>	<p>EH - April</p> <p>AC - April</p>
9	<p>AOB</p> <p>SM shared P1/2's plans for transition to invite ELC and ELC parents to the park. They would design invitations, a menu and help make the food. Dates, times and locations still to be arranged. All in agreement this was a lovely idea for the children.</p> <p>EH shared feedback received on lack of Lenten fundraising for Ukraine, SCIAF & MM this year. One of the Scottish government's agenda is to reduce the cost of the school day and with energy and other bills rising we do not wish to burden families with more financial worries. The local Crieff community provided an overwhelming response to the Ukraine appeal, and we have done what we can this year to support our nominated charities. Perhaps going forward, we could look at other ways to help others that do not incur financial implications, for example sharing our time, litter picking, penpals; remembering our empathy is just as important.</p> <p>In keeping with reducing the cost of the school day, AC has been in touch with two uniform suppliers to provide quotes. AC to share this with SDC to take forward.</p>	<p>SM – April</p> <p>All – Ongoing</p> <p>AC - May</p>

Number	Item	Owner
Date of Next Meeting The next meeting will be held in May.		