



**St Dominic's RC Primary  
Early Learning & Childcare**  
Broich Road  
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**ST. DOMINIC'S RCPS & ELC**  
Parent Council Annual General Meeting

**LOCATION:** St Dominic's RCPS & ELC  
**DATE:** Tuesday 3<sup>rd</sup> May 6pm

**ATTENDEES:**

Alice Crowley (AC)  
Ashley King (AK)  
Bernadette Woodhouse (BW)  
Christie Thomson (CT)  
Jen Campbell (JC)  
Karen Nicholl (KN)  
Louise Barnett (LB)  
Susannah Murdoch (SM)  
Maria Beck (MB)  
Zoe Collins (ZC)

Canon Shields (CS)  
Mrs Hunter (LH)  
Mr Sinclair (DS)

**APOLOGIES:**

N/A

## AGENDA

Number	Item	Owner
1.	<b>Opening Prayer</b>	CS
2.	<b>Welcome &amp; Apologies</b>	AK
3.	<b>Previous Minutes</b> Agree previous minutes of the previous Parent Council meeting held on 15 <sup>th</sup> March 2022.	AK

# AGENDA

Number	Item	Owner
4.	<b>Review of Previous Action Points</b>	AK
5.	<b>Signing of Constitution and Code of Conduct &amp; Bank Letters</b> Confirming the SDC including Maria Beck who will be the ASL Rep	AK
6.	<b>Financial Update</b> <ul style="list-style-type: none"> <li>- AGM Financial Report</li> <li>- Opening Balance for 22/23</li> <li>- Planned Expenditure: <ul style="list-style-type: none"> <li>One Drive options</li> <li>Mobile POS (contactless card readers)</li> <li>P7 Trip</li> </ul> </li> </ul>	AC & LB
7.	<b>Fundraising and Social Events</b> <ul style="list-style-type: none"> <li>- Sports Day</li> <li>- Disco</li> <li>- Parents meet + greet event</li> </ul>	AK/SM
8.	<b>SDC AGM Agenda Survey: Matters Arising</b> <ul style="list-style-type: none"> <li>- Behaviour Management Policy</li> <li>- Support for additional learning needs (support for teachers)</li> <li>- Extra-curricular activities, music lessons, sports clubs</li> <li>- Mental Health Awareness Week and mindfulness sessions</li> <li>- Community visits</li> <li>- Transition arrangements prior to end of summer term</li> <li>- Homework arrangements feedback</li> <li>- Re-establishing p1/p7 buddy scheme</li> <li>- General communication: <ul style="list-style-type: none"> <li>Visibility/ profiles of staff</li> <li>Keeping parents informed of staff changes and interim arrangements</li> <li>Ensuring new families are aware of SDC</li> </ul> </li> <li>- Other topics raised for discussion as to best method of signposting/ communication: <ul style="list-style-type: none"> <li>School meals feedback</li> <li>Composite classes</li> </ul> </li> </ul>	AK
9.	<b>SDC/ELC/School Topics</b> <ul style="list-style-type: none"> <li>- Promoting positive behaviour</li> <li>- PEF funding</li> </ul>	EH

# AGENDA

Number	Item	Owner
	<ul style="list-style-type: none"> <li>- Family Learning</li> <li>- Transition Planning</li> </ul>	
10.	<p><b>Parish Matters</b></p> <ul style="list-style-type: none"> <li>- Reminder of the dates for confirmation and First Communion</li> <li>- Report on the confirmation retreat (that day)</li> <li>- Notification of evangelisation programme for young people aged 10-14 starting here in St Fillan's in August/September</li> <li>- Celebrating the sacraments in St Fillan's parish in the future.</li> <li>- Children's Mass</li> <li>- Summer Fete</li> </ul>	CS
11.	<p><b>Plans for Future Meetings</b></p> <ul style="list-style-type: none"> <li>- Agree on frequency (1 per term?)</li> <li>- Options to invite Nick (Active Schools) and Community Link Workers</li> </ul>	LB
12.	<b>AOB</b>	AK
<p><b>Date of Next Meeting: day date month, time, location</b></p>		