



**St Dominic's RC Primary
Early Learning & Childcare**
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**ST. DOMINIC'S RCPS & ELC
Parent Council Meeting**

LOCATION: St Dominic's RCPS & ELC
DATE: 03 May 2022, 6pm

PRESENT:

Alice Crowley (AC)
Ashley King (AK)
Bernadette Woodhouse (BW)
Christie Thomson (CT)
Maria Beck (MB)
Susannah Murdoch (SM)
Zoe Collins (ZC)

Canon Shields (CS)
Mrs Hunter (LH)
Mr Sinclair (DS)

APOLOGIES:

Jen Campbell (JC)
Louise Barnett (LB)
Karen Nicholl (KN)

MINUTES

Number	Item	Owner
1	Opening Prayer Thank you, Canon Shields, for our opening prayer to begin the meeting.	
2	Welcome & Apologies Introductions made and apologies given.	
3.	Previous Minutes	

MINUTES

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	It was agreed by the PC to fund the parental contribution of £10 per pupil and the ice-cream totalling £243. AC to arrange cheques to be signed.	AC
7.	<p>Fundraising Events</p> <p>a) Sports Day</p> <p>Tayside contracts are booked to provide a BBQ and ice-lollies on sports day, 15th June. It was agreed that a £5 contribution will be requested from parents wishing to share in the BBQ with proceeds going into the fundraising pot. This will be promoted on the FB page.</p> <p>Medal for sports day to be arranged. AC to contact previous supplier to find green ribbon and engraved options.</p> <p>b) Disco</p> <p>The idea of an evening family disco to be held in the school hall was posited. EH confirmed the new rules would allow up to 250 people, standing in the hall. 29th June. BW to check DJ availability for this date.</p> <p>c) Parents meet & greet event</p> <p>It was agreed a parent's quiz night would be a good opportunity for parents and friends to link with the school. Canon confirmed the church hall would be available to host this. MB to ask Mr Halligan if he would be quiz master.</p>	<p>JC</p> <p>AC</p> <p>BW</p> <p>MB</p>
8.	<p>SDC/ELC/School Topics</p> <p>a) Behaviour Management Policy</p> <p>See below 9a.</p> <p>b) Support for additional learning needs (support for teachers)</p> <p>It was agreed clear information highlighting what support is available and the best route to find this would be beneficial for parents. Clear signposting is recommended. MB to connect with member of STD staff to take forward.</p> <p>c) Extra-curricular activities, music lessons, sports clubs</p>	<p>MB</p>

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	<p>Clubs have been running including choir for P4 above, rugby and cross country. A plea to parents was in the newsletter looking for volunteers to offer their time and skills to run clubs. To be highlighted on FB.</p> <p>d) Mental Health Awareness Week and mindfulness sessions</p> <p>No budget currently for mindfulness sessions. Health & Wellbeing is a big priority for next year's Improvement Plan.</p> <p>e) Community visits</p> <p>Community visits have been continuing where possible, singing at local care homes, Church visits and will be returning to the campus soon.</p> <p>f) Transition arrangements prior to end of summer term</p> <p>EH advised due to the make up of the school and staffing it was not possible to confirm teachers prior to the summer. It was noted some children could be upset if their teacher changed at the last minute.</p> <p>Transition arrangements for nursery to P1 and from P7 to secondary are in place. ELC parents to be notified this week, now that PKC have completed their placing request processes.</p> <p>g) Homework arrangements feedback</p> <p>The homework survey had a high return rate and it was deemed unnecessary to redo at this stage. If parents have particular issues with homework they are reminded to speak with the teacher for any accommodations.</p> <p>h) Re-establishing p1/p7 buddy scheme</p> <p>Plans in place to re-establish for the new P1 intake.</p> <p>i) General communication</p> <p><u>Visibility/ profiles of staff</u></p> <p>It was felt that as restrictions have lifted a return to normal, in person parents' evenings and school events will allow staff to become more visible again. There was noted previous reluctance for staff photos to be posted on the website.</p> <p><u>Keeping parents informed of staff changes and interim</u></p>	<p>JC</p>

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	<p><u>arrangements</u></p> <p>LH agreed to communicate if staff absences is over 2 weeks.</p> <p><u>Ensuring new families are aware of SDC</u></p> <p>New families to be given PC details as part of welcome pack.</p> <p>j) Other topics raised for discussion as to best method of signposting/ communication:</p> <p><u>School meals feedback</u></p> <p>BW to organise a Taster from Tayside contracts will be available on parents evening.</p> <p><u>Composite classes</u></p> <p>PKC have a clear policy leaflet which can be shared. AC to update school website.</p>	<p>BW</p> <p>AC</p>
9.	<p>SDC/ELC/School Topics</p> <p>a) Promoting positive behaviour</p> <p>EH highlighted the importance of defining the rights and responsibilities of PPB to ensure the parents, children and school are all reinforcing the same message in child and parent friendly language. A focus group of staff and parents to come together in June to update the policy and encourage a united approach.</p> <p>b) PEF funding</p> <p>This year's budget will be used updating resources on health and wellbeing. Money for targeted experiences is currently being used to fund Outdoor learning, which is highly rated by learners and families. This will continue next session. In PE, the children really enjoyed their taster tennis session with Magda and we hope to fund this until the October break.</p>	<p>EH</p>
10.	<p>Parish Matters</p> <p>a) Reminder of the dates for confirmation and First Communion:</p> <p>Confirmation 25th May 6pm, Communion 5th June 1pm.</p> <p>b) Report on the confirmation retreat (that day)</p> <p>Very positive feedback received from the learners and staff following the Net Ministries retreat.</p>	

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	<p>c) Notification of evangelisation programme for young people aged 10-14 starting here in St Fillan's in August/September</p> <p>AK offered for this programme to be advertise on the SDC FB page with Canon in agreement.</p> <p>d) Celebrating the sacraments in St Fillan's parish in the future.</p> <p>Canon wanted to reiterate the importance for the 3 strands, Church, family and school to work together with more importance being place on the relationship between church and family. Therefore, conversations between families and Canon are encouraged in the run up to sacraments. School will continue to support this with RE teaching in school.</p> <p>e) Children's Mass</p> <p>Will be celebrated on the 2nd Sunday of each month in May and June, and all families are welcome to join and take part in Mass.</p> <p>f) Summer Fete</p> <p>To be held on 11th June.</p>	<p>CS, AK, JC</p>
<p>11.</p>	<p>Plans for Future Meetings</p> <p>a) Agree on frequency (1 per term?)</p> <p>1 meeting per term agreed plus additional ad hoc to arrange fundraising events.</p> <p>b) Options to invite Nick (Active Schools) and Community Link Workers</p> <p>It was also suggested that David Graham (Community link worker), local councilor and Teresa Moran (Church rep) to be invited to future meeting.</p>	<p>MB AK</p>
<p>12.</p>	<p>AOB</p> <p>NIL</p>	

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Item

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Date of Next Meeting: Suggested date of Tuesday 6th September at 6pm, School Hall