



ST. DOMINIC'S RC PRIMARY SCHOOL
School Fund Committee Meeting

LOCATION: St. Dominic's RC Primary School
DATE: 13 May 2022

**St Dominic's RC Primary
Early Learning & Childcare**
Broich Road
CRIEFF
PH7 3SB

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PRESENT:

Chairperson - Elizabeth Hunter (EH)
Treasurer - Alice Crowley (AC)
Committee Member - Dawn Robertson DR)
Committee Member – Sheila McGregor (SM)

APOLOGIES:

N/A

Number	Item	Owner
1	Welcome	
2	Previous Minutes The Minutes of the previous School Fund Committee Meeting held on 31 March 2022 were agreed by all members.	
3	Review of Previous Actions (6.A) EH to chase an update with parents regarding the playground shelter. In the meantime, AC to obtain a quote for tarpaulin for the shelter outside the Discovery Zone. AC unable to recode the Houseproud PO for this structure to SF from DSM; to use part of the original shelter donation – as Finance confirmed no changes can be made to accounts for the previous financial year. (5.B) SCIAF & Mary's Meals £291 This year's Lenten Fundraiser was a Mary's Meals/ SCIAF Porridge Morning hosted by P7 today which raised £275. Once this has cleared on the bank statement, monies will be divided and donated accordingly. Banking prepared for next week.	EH ongoing AC Complete EH May

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	<p>(5.G) Trips Outings £661 This is to be used to for the June ELC & School Trip. This equates to £4.43 per child. Please see business item 8.</p> <p>(7) P7 St Andrews Trip AC to ask SDC (previously known as the parent council) if they would cover the ice-cream expenses. AC to set up PP item for families to pay for the trip. See further update below.</p> <p>(8) June School Trip For ELC a separate outing to ensure correct child/adult ratio would be required, with Auchingarrich/Briarlands Farm, being suggested. EH to discuss options with ELC staff. AC to obtain quotes for transportation. See further update below.</p> <p>AOB – SM shared P1/2’s plans for ELC transition to invite. SM provided update, the P1’s will invite the pre-school children to a butterfly release party in the back playground during the school day.</p> <p>AOB – Other ways to help others that do not incur financial implications. All felt this is complete and ongoing initiative as we continue to work with Richmond House and carry out traffic surveys and litter picking.</p> <p>AOB – Uniform Supplier AC provided update, a busy last term and will therefore share findings with SDC to take forward.</p>	<p>Complete</p> <p>Complete</p> <p>Complete</p> <p>EH – May</p> <p>Complete</p> <p>Complete</p> <p>Complete</p> <p>AC August</p>
4	<p>2021/22 Update Nil to report</p>	
5	<p>School Fund Package Balances as at December bank statement: A. General Fund £4371.83 Less £2000 in reserve as previously agreed by SFC, for emergencies and to help subsidise events/trips where appropriate. Using £605 of this towards the Blair Drummond trip.</p>	

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	<p>Less £612.69 (£387.31 of £1000 spent so far on materials and replacement jacket) from the LCPF grant to be used on the playground mural. Less £600 donation towards the construction of playground shelter which EH is in discussions with parents. <u>Balance of £1159.14</u> of which includes the £500 anonymous donation towards the Blair Drummond trip.</p> <p>B. SCIAF & Mary's Meals £324 This year's Lenten Fundraiser was a Mary's Meals/ SCIAF Porridge Morning hosted by P7 today which raised £275. Once this has cleared on the bank statement, monies will be divided and donated accordingly.</p> <p>C. Nursery Toy £0</p> <p>D. PP Charges £0</p> <p>E. CRF Xmas Lights £86: Advised to hold donation until the next community light switch on event, possibly November 2022.</p> <p>F. Outdoor Learning £79.63: Open contribution and spending on outdoor learning and one time top up of outdoor play equipment.</p> <p>G. Trips Outings £-434.20 See below points 6 and 8.</p>	<p>AC - May</p> <p>AC - May</p>
6	<p>Adjustments Required to School Fund Package £1105 from General Fund to Trips Outings to cover the payments for entry fee and coach hire to Blair Drummond.</p>	
7.	<p>P7 St Andrews Trip AC provided an update regarding the P7 trip. All trip consent from P7 families have been received. All invoices have been received and paid. The parent council kindly covered the cost of the ice-cream £63 and the parent contributions of £10ea; total £243. The SFC has covered the balance of the admission invoice and the coach hire from the general fund.</p>	<p>Complete</p>
8	<p>June School Trip Income raised from World Book Day and Christmas Hamper Donations for school trip totaled £645.80. The total expense of school trip including coach hire and tickets is £2506.80 It was agreed by all members of SFC that £1105 would be used from the general fund (which includes a recent £500 anonymous donation to the school). This will help reduce the cost of the school trip to families to just £5 per primary pupil and £3 per ELC child. Parentpay item and trip consent will be set up towards the end of the month for families to pay for the trip and provide consent.</p>	<p>AC/DR - May</p>

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	In the new school year, more fundraising will be required to help top up the general fund in order to help subsidise future trips.	
9	<p>AOB</p> <p>New School Menu – There have been mixed feelings amongst both settings regarding the new menu options and quality. An email has been received from Tayside requesting feedback from pupils/parents for planning the 2023/24. We have asked that St Dominics RCPS is one of the schools consulted on this.</p>	
<p>Date of Next Meeting</p> <p>The next meeting will be held in September.</p>		