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St Dominic's RC Primary
Early Learning & Childcare
 Broich Road
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 PH7 3SB

ST. DOMINIC'S RC PRIMARY SCHOOL
 School Fund Committee Meeting

☎ 01764 657 800 (Primary)
 ☎ 01764 657 865/6 (ELC)

LOCATION: St. Dominic's RC Primary School
 DATE: 20 September 2023

✉ St-Dominics@pkc.gov.uk
 🌐 <https://www.stdominics-primary-crieff.org.uk>
 🐦 [St Dominic's, Crieff \(@StDominicPS\) / Twitter](https://twitter.com/StDominicPS)

PRESENT:
 Chairperson - Elizabeth Hunter (EH)
 Treasurer - Alice Crowley (AC)
 Committee Member - Dawn MacGregor (DM)
 Committee Member - Dawn MacGregor (DM)

APOLOGIES:
 N/A

Number	Item	Owner
1	Welcome	
2	Previous Minutes The Minutes of the previous School Fund Committee Meeting held on 07 June 2023 were agreed by all members.	
3	Review of Previous Actions <u>The only outstanding actions remaining from the previous School Fund Financial year are:</u> (5.A) Discussed the shelter which remains unactioned and a communication was sent 30/03 regarding repurposing the money to instead create a mud kitchen in the back playground. A mud kitchen was kindly donated by a parent from the school. We are looking for one more mud kitchen to be donated/purchased and for pots and pans to add to this. A further communication to be sent requesting these items as no objections received. (9) AOB – School Menu	AC & DM August

Number	Item	Owner
	<p>DM has obtained pupil feedback and will be sharing this information with Tayside Contracts. In addition to query with ECS contracts the noticeable reduction in salad bar, whether meal portion sizes have increased and to point out the very carb heavy menu.</p>	<p>DM October</p>
	<p>(5.C) CRF Xmas Lights Communication sent 30/03/23 regarding re-purposing the funds to purchase Christmas lights for the School instead. EH to price Christmas lights for the front of the school as no objections received.</p>	<p>EH - October</p>
	<p>(5.E) OD Learn Play The balance of £255.64 will be used to replace some of the outdoor boxes that were damaged in the storms last winter. Any surplus will go towards mud kitchen, accessories and doll house furniture for the outdoor fairy gardens. The drainage problem underneath the trim trail cannot be improved.</p>	<p>DM/AC October</p>
	<p>(5.H Christmas) This deficit is due to the Pantomime deposit. AC to set up parentpay item after October holidays.</p>	<p>AC – October</p>
	<p>AOB - Christmas Orders Artwork to be prepared in September and orders placed in October. Feedback from some parents requesting a second sheet to send home and parents choosing which design they prefer to order?</p>	<p>EH/DM - September</p>
	<p>AOB - Committee Update Thank you to Miss McGregor who resigned from her Committee Member post at the end of the school year. Mr Mooney has kindly taken her place on the committee. Constitution and Committee Declarations paperwork to be signed by all 4 members,</p>	<p>ALL - September</p>
	<p>AOB – Historic Funds EH presented feedback to the PC at the AGM on Tuesday 5th September. This covered Healthy Hearts Week, End of Year trip and suggestions for science and music resources. We await to hear the PC decision regarding the historic funds.</p>	<p>Ongoing Parent Council</p>

Number	Item	Owner
4	<p>2023-24 Update</p> <p>There is a lot to fundraise for this year as detailed below. This year we propose that funds raised from Commission, Donations, Disco, Christmas Hampers, Concert Tickets, World Book Day and Bingo Tea Fundraiser will go towards subsidising the following:</p> <ul style="list-style-type: none"> • P7 Residential transport • P7 Pilgrimage transport and sustenance • End of Year Trip entry free and transport • ELC Fun Day-In Expenses • Sports Day Medals • Certificates • Badges <p>The list above is not exhaustive and as opportunities arise the list could change. In addition, if class excursions are possible from a staffing point of view, we would also help subsidise these opportunities.</p>	
5	<p>School Fund Package Balances as at August bank statement:</p> <p>A. General Fund £4033.18</p> <p>This includes:</p> <ul style="list-style-type: none"> - £750 anonymous donation received into bank account (of which £147.87 was used towards Science Centre as part of the pilgrimage for Education Mass. - £600 donation towards the construction of mud kitchen in the back playground and other playtime equipment <p><u>Projected income:</u></p> <p>Possible £200 grant from the Cairgnorm trust to help subsidise the coach hire of £840 for the P7 Residential trip to Loch Insh. AC emailed paperwork 12/09/23 – awaiting decision.</p> <p>AC clerk fee donation to SF to be used towards transport for the P7 Pilgrimage trip to Iona in May. AC to look timings and costings.</p> <p><u>Projected expenditure:</u></p> <p>Use remaining balance of donation to pay for the balance (£640) of the coach hire for the P7 Residential if grant successful. If not full amount of £840 to be paid.</p> <p>£600 mud kitchen donation – a communication was sent to the parent/family community. There were no objections. Further discussion and another mud kitchen, mud kitchen accessories</p>	<p>AC - Ongoing</p> <p>AC November</p>

Number	Item	Owner
	and doll house furniture for a fairy garden in both the front and back playground was suggested. AC & DM to look into total spend for this.	AC & DM August
	B. SCIAF & Mary's Meals £45 AC to complete bank transfer request to SCIAF (this was the matched donation raised for the P2/3 hedgehogs sold at the Parish Fete).	AC October
	C. PP Charges £-1.84 These are reimbursed as and when invoices are received from PKC.	
	D. CRF Xmas Lights £86: EH to price Christmas lights for the front of school.	EH - October
	E. OD Learn Play £23.64 Orders were placed in June to support outdoor learning activities and a top up of play equipment.	
	F. Disco/Party £-209: This deficit is decreasing due to purchase of entry tickets and will continue to do so. Family welcome disco will take place on Thursday 5th October, 5-7pm. Entry fee of £5 per family and EH to chase whether the option of hot food is possible for this event at an extra charge. AC to create parentpay item and to send a communication.	AC/EH October
	G. Pilgrimage £58.33: Carry forward of £58.33 which will be used towards pilgrimage this school year. P7 hope to fundraise for a pilgrimage to Iona and the school is normally invited to attend Education mass in June as a guest when not hosting. AC clerk fee donation to SF to be used towards transport for the P7 Pilgrimage trip to Iona in May. AC to look timings and costings.	AC - October
	EH to request financial contribution from Parish and Parent Council towards the Pilgrimage trip to Iona.	EH - January
	H. Christmas £-180: This deficit is due to the Pantomime deposit. AC to set up parentpay item after October holidays.	AC - October

Number	Item	Owner
	<p>Blythswood Christmas boxes have had a poor uptake so far. A reminder was sent today. Funds raised from the Crazy Hair Day will help fill the remaining boxes.</p> <p>Funds raised from the Christmas Jumper Day will help raised funds for the Christmas Class Parties.</p> <p>I. Year End Trip £53.93: Balance carry forward of £53.93 due to VAT or absences on the day. Proposal of Dundee Science Centre and a splash at St Andrew's Beach. Presently the Dundee Science Centre have availability in June. Entry charge of £4.50 per pupil. They will also reimburse 40% of transport costs. We await to hear the PC decision regarding the historic funds and whether these funds may help with this.</p> <p>J. P7 Trip £-2932.00: Following a meeting with P7 families and a vote, Loch Insh was the preferred option for this year's P7 Residential Trip. Deposits have been collected from all families and PO sent to enable invoice. Final balance to be paid before end of January and instalments available on parentpay to facilitate this. The general school fund will cover the cost of transport as we received £750 donation last year of which £147.87 was put towards the pilgrimage in June. If the travel grant of £200 is successful, this would leave a balance of £640 to pay covered by the General Fund as noted in A.</p> <p>The P7 end of year excursion to Ardvreck has been priced at £70 per pupil. All families have opted for their child to attend. A 20% deposit is due by the end of October. EH to liase with PC for a £15 financial contribution per pupil towards their trip. AC then to create a parentpay item for the balance.</p> <p>K. Awards £-27.43: Overspend which will be covered by Tempest commission shortly. Our feedback to Tempest improved the packages on offer this year, with more options to purchase 3 different photos within a bundle. We have made a provisional booking with Tempest for next August 2024. Income received will be used to purchase the Sports Day medals and any surplus towards certificates and badges for citizenship groups.</p>	<p>Parent Council - ongoing</p> <p>EH – November AC - November</p>

Number	Item	Owner
	<p>L. P6 SKI TRIP £0: Nil to report at present.</p> <p>M. P7 CLASS HOODY £18: As some sizes were more expensive, an average price was calculated to ensure all pupils were paying the same price. This remaining balance has been carried over to this year, for anyone experiencing financial hardship.</p> <p>DM to organise paperwork and parentpay item for the P7 hoody. The children may wear this to their residential at the end of February and during the last term of school April – June.</p> <p>N. EDINA TRUST £0.19: Orders placed and received in June.</p>	DM – November
6	<p>Adjustments Required to School Fund Package N/A</p>	
7.	<p>AOB P7 Curling's Cool Programme is running again this year in March 2024 and we hope to make this another free excursion for the third year running. AC to apply for Education Trust Award when this is made available as this covers the children's entry fee. Free transport has been secured by means of using the school mini-buses, driven by Mr Mooney. Staffing arrangements will need to be rearranged on these two occasions.</p> <p>The Revised School Day Poll will be revisited. The poll was a 50/50 split and there are increasing numbers of children leaving early to attend extra curricular clubs, as well as families with children in both settings. Questions will be discussed/answered at the open evening in October and voting will take place on parent evening in November. EH to devise communication for parentpay.</p> <p>We are planning a School Carol Concert in December and an End of Year Show in June 2024 – specific date to be confirmed.</p>	<p>AC – Ongoing</p> <p>EH – October</p>
<p>Date of Next Meeting The next meeting will be held in November.</p>		