



ST. DOMINIC'S RC PRIMARY SCHOOL  
School Fund Committee Meeting

LOCATION: St. Dominic's RC Primary School  
DATE: 18 November 2022

**St Dominic's RC Primary  
Early Learning & Childcare**  
Broich Road  
CRIEFF  
PH7 3SB

**Tel:** 01764 657 800 (Primary)  
**Tel:** 01764 657 865/6 (ELC)

**Email:** St-Dominics@pkc.gov.uk

**PRESENT:**

Chairperson - Elizabeth Hunter (EH)  
Treasurer - Alice Crowley (AC)  
Committee Member - Dawn MacGregor (DM)  
Committee Member – Sheila McGregor (SM)

**APOLOGIES:**

N/A

Number	Item	Owner
1	<b>Welcome</b>	
2	<b>Previous Minutes</b> The Minutes of the previous School Fund Committee Meeting held on 05 September 2022 were agreed by all members.	
3	<b>Review of Previous Actions</b>  (6.A) EH to chase an update with parents regarding the playground shelter. In the meantime, AC to obtain a quote for tarpaulin for the shelter outside the Discovery Zone.  (7) AOB - Paperwork All members have signed the Constitution and Declaration for 2022-23 School Fund year and this has been uploaded to school website.  (9) AOB – Uniform Supplier Border Embroideries (BE) has completed their stock take and the credit note of £229.03 was used to purchase a supply of	<b>EH ongoing</b>     <b>AC complete</b>

Number	Item	Owner
	<p>school ties. The ties can be purchased via parentpay for £3.20. The stock take of blazers were in fact for another school.</p> <p>(9) AOB – School Menu</p> <p>DM &amp; AC received CYPAD training yesterday. CYPAD is the new meal system, whereby parents are required to pre-order the child's lunch choice and pay in advance via parentpay for P6 &amp; P7 children. This will be rolled out once all schools have received their training.</p> <p>DR created a laminated feedback chart, this will be issued to classes next week to obtain each class's opinion on the menu at the end of each lunch over the 4-week menu. This information will be collated and email to Tayside Contracts.</p>	<p>Complete</p> <p>DM/AC December/</p>
4	<p><b>2022/23 Update</b></p> <p>N/A</p>	
5	<p><b>School Fund Package Balances as at October bank statement:</b></p> <p><b>A. General Fund £2210.91</b>  Less £612.69 (£387.31 of £1000 spent so far on materials and replacement jacket) from the LCPF grant to be used on the playground mural.  Less £600 donation towards the construction of playground shelter which EH is in discussions with parents.  Less £60 P2/3 Excursion  <u>Balance of £938.22</u>  EH to liaise with Cindy regarding completing the playground mural in the March/April time. We are to receive another £1000 from the LCPF grant which will be used to purchase a poly tunnel, accessories and seeds after February mid-term.</p> <p><b>B. SCIAF &amp; Mary's Meals £126</b>  MacMillan Coffee morning was very successful and there was a lovely atmosphere in the hall. MacMillan Coffee morning donations of £749.16 received. MacMillan BACS transfer has been completed 17/11/22 for £875.16. Thank you to all our families who contributed with home baking, shop bought goodies and donations for the raffle. It was lovely to welcome everyone back into the school and to be able to hose out MacMillan</p> <p><b>C. PP Charges £0</b></p> <p><b>D. CRF Xmas Lights £86:</b> Advised to hold donation until the Crieff Community Lights devise a new plan for a Christmas community event involving the schools; as there are no</p>	<p>EH - March</p> <p>AC - February</p> <p>AC Complete</p>

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	<p>longer enough lights in the square for each school to participate in the light switch on event.</p> <p><b>E. OD Learn Play £276.58:</b> Open voluntary contribution to spend on outdoor learning, play time equipment. This also includes £113.18 from the Fun Football Friday in June; which will be used to purchase lightweight portable football goals. The cheapest supplier is a website blocked by PKC and therefore AC will purchase 4 goals at £49.99 each and be reimbursed by a School Fund cheque.</p> <p><b>F. Disco/Party £0:</b> For end of term/end of year celebrations.</p> <p><b>G. Pilgrimage £0:</b> Religious trips and events. This year the school is hosting Education Mass. The coach hire will cost £1440. Hopefully, the parent council can assist with covering this otherwise a fundraiser will be required.</p> <p><b>H. Christmas £0:</b> Concerts etc</p> <p><b>I. Year End Trip £157.30:</b> There is a balance due to final numbers on the day and the VAT free amount of the entry ticket for Blair Drummond. This balance will be used towards June 2023 end of school trip.</p> <p><b>J. P7 Trip £555:</b> The P7's residential trip will be to Dalguise. All 15 P7's have paid there initial deposits and the interim deposit to Dalguise has been paid. This balance are families contributions to interim and final payments. Final payments due in December, reminders have been sent and we be sent again at the start of December for any families with a remaining balance.</p> <p><b>K. Awards £0:</b> New project code set up for Tempest Commission to use for Sports Day medals, certificates and class stickers.</p>	<p>AC – Nov 2023</p> <p>AC - December</p> <p>All – ongoing</p> <p>AC - December</p>
6	<b>Adjustments Required to School Fund Package</b>	
7.	<p>AOB</p> <p><b>Christmas Card &amp; Other Items</b> A few families still to pay for their orders. Reminders have been sent.</p> <p><b>Paperwork</b> All members have signed the Constitution and Declaration for 2022-23 School Fund year. To be uploaded to school website.</p>	<p>Complete</p> <p>AC – September</p>

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	<p><b>Tempest</b>  AC to enquire about more adaptable photo packages to make the purchase of photos more affordable; especially for larger families.</p>	<p><b>AC -  December</b></p>
<p><b>Date of Next Meeting</b>  The next meeting will be held in February.</p>		