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**St Dominic's RC Primary
 Early Learning & Childcare**
 Broich Road
 CRIEFF
 PH7 3SB

ST. DOMINIC'S RC PRIMARY SCHOOL
 School Fund Committee Meeting

☎ 01764 657 800 (Primary)
 ☎ 01764 657 865/6 (ELC)

LOCATION: St. Dominic's RC Primary School
 DATE: 10 January 2024

✉ St-Dominics@pkc.gov.uk
 🌐 <https://www.stdominics-primary-crieff.org.uk>
 🐦 [St Dominic's, Crieff \(@StDominicPS\) / Twitter](https://twitter.com/StDominicPS)

PRESENT:

Chairperson - Elizabeth Hunter (EH)
 Treasurer - Alice Crowley (AC)
 Committee Member - Dawn MacGregor (DM)
 Committee Member - Dawn MacGregor (DM)

APOLOGIES:

N/A

Number	Item	Owner
1	Welcome	
2	Previous Minutes The Minutes of the previous School Fund Committee Meeting held on 20 September 2023 were agreed by all members.	
3	Review of Previous Actions <u>The only outstanding actions remaining from the previous School Fund Financial year are:</u> (5.A) Discussed the shelter which remains unactioned and a communication was sent 30/03 regarding repurposing the money to instead create a mud kitchen in the back playground. A mud kitchen was kindly donated by a parent from the school. We are looking for one more mud kitchen to be donated/purchased and for pots and pans to add to this. A further communication to be sent requesting these items as no objections received. (9) AOB – School Menu	AC & DM February

Number	Item	Owner
	<p>Feedback now obsolete as the current menu will end in March 2023. Tayside Contracts staff confirmed the salad bar has been reduced due to minimize wastage. The increased meal portion sizes for P5-P7 is in relation to the accompanying sides and not the main component of the meal. Most children do not accept accompanying sides.</p>	<p>Obsolete & Complete</p>
	<p>(5.C) CRF Xmas Lights</p> <p>Discussed and agreed that this balance of £86 for Christmas lights could be better utilised to replenish the outdoor play equipment – as the storage facilities have been damaged and contents have depleted.</p>	<p>AC & DM February</p>
	<p>(5.E) OD Learn Play</p> <p>The balance now £110.67 from £255.64 as some play equipment was replenished over the Autumn term. This balance together with the above will be used to purchase storage, play equipment, doll house furniture for the outdoor fairy gardens.</p>	<p>DM/AC February</p>
	<p>(5.H Christmas)</p> <p>Payments received for all pupils attending the Pantomime and invoice from Chaplains settled. Proposed rebooking of Tuesday 17/12/24 – to be confirmed in March.</p>	<p>Complete</p>
	<p>AOB - Christmas Orders</p> <p>Christmas Card orders were very successful – raising £580.76 for school funds which will help subsidise events throughout the school year. Thank you to Mrs Hunter and Miss MacGregor for their time and efforts with the children. Artwork to be prepared in early September and orders placed in October. A second sheet will also be sent home to families to allow families to choose which design they would prefer to order.</p>	<p>Complete</p>
	<p>AOB - Committee Update</p> <p>Thank you to Miss McGregor who resigned from her Committee Member post at the end of the school year. Mr Mooney has kindly taken her place on the committee. Constitution and Committee Declarations paperwork signed by all 4 members and available on the school website.</p>	<p>Complete</p>
	<p>AOB – Historic Funds</p> <p>EH presented feedback to the PC at the AGM on Tuesday 5th September. This covered Healthy Hearts Week, End of Year trip and suggestions for science and music resources. We await to hear the PC decision regarding the historic funds.</p>	<p>Ongoing Parent Council</p>

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	<p>AOB - P7 Curling's Cool Programme</p> <p>We have been successful with enabling this to be free excursion again this year. AC applied for the Education Trust award which was successful. This will cover the pupil's entry fee and free transport has been secured by means of using the school mini-buses, driven by Mr Mooney. Staffing arrangements will need to be rearranged on these two occasions.</p> <p>AOB - The Revised School Day Poll</p> <p>We received an 88.% return (106 responses) of the 120 current families enrolled at St Dominic's at the time of the poll. 60% of St Dominic's families (72) opted in favour of the revised school day. This did not meet the required a 75%. EH has passed on the results to our QIO Nick Thomson – we await further advice.</p> <p>AOB - School Carol Concert</p> <p>P1 – P7 participated in the Christmas Carol Concert in December. It was a truly lovely evening with a fantastic turn out of families. We have made a booking for our End of Year show on Tuesday 18th June and again for Christmas 2024.</p>	<p>Complete</p> <p>Ongoing</p> <p>Complete</p>
4	<p>2023-24 Update/Reminder</p> <p>There is a lot to fundraise for this year as detailed below. This year we propose that funds raised from Commission, Donations, Disco, Christmas Hampers, Concert Tickets, World Book Day and Bingo Tea Fundraiser will go towards subsidising the following:</p> <ul style="list-style-type: none"> • P7 Residential transport • P7 Pilgrimage transport and sustenance • End of Year Trip entry free and transport • ELC Fun Day-In Expenses • Sports Day Medals • Certificates • Badges <p>The list above is not exhaustive and as opportunities arise the list could change. In addition, if class excursions are possible from a staffing point of view, we would also help subsidise these opportunities.</p>	
5	<p>School Fund Package Balances as at December bank statement:</p> <p>A. General Fund £4099.95</p> <p>This includes:</p>	

Number	Item	Owner
	<ul style="list-style-type: none"> - £750 anonymous donation received into bank account (of which £147.87 was used towards Science Centre as part of the pilgrimage for Education Mass. - £600 donation towards the construction of mud kitchen in the back playground and other playtime equipment, storage, doll house etc. <p><u>Projected income:</u></p> <p>£300 grant from the Cairngorm trust has been allocated and can be claimed following the trip.</p> <p>AC clerk fee donation to SF and allocated to the Pilgrimage fund.</p> <p><u>Projected expenditure:</u></p> <p>Use remaining balance of donation to pay for the balance (£540) of the coach hire for the P7 Residential. AC to liaise with Mrs Jeffers regarding paperwork for submission on return.</p> <p>£600 mud kitchen donation – a communication was sent to the parent/family community. There were no objections. Further discussion and another mud kitchen, mud kitchen accessories and doll house furniture for a fairy garden in both the front and back playground was suggested. AC & DM to look into total spend for this.</p> <p>B. SCIAF & Mary's Meals £-1.73 SCIAF matched donation from P2/3 hedgehog sales completed. P2/3 toast morning raised £180.61 of which has been donated to Mary's Meals Double the Love Campaign – whereby this amount will be matched. However a deficit of £1.73 occurred due to Mary's Meals credit card fee. AC only informed after Finance completing the transaction. AC to transfer £1.73 from general fund to this project code to clear deficit.</p> <p>C. PP Charges £0 These are reimbursed as and when invoices are received from PKC.</p> <p>D. CRF Xmas Lights £86: See review of previous actions section for planned expenditure.</p> <p>E. OD Learn Play £110.67 See review of previous actions section for planned expenditure.</p> <p>F. Disco/Party £91</p>	<p>AC & EJ - March</p> <p>Complete</p> <p>AC & EJ - March</p> <p>AC & DM February</p> <p>AC January</p> <p>AC & DM February</p> <p>AC & DM February</p>

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	<p>Family disco was enjoyed by all. AC to look into Miracles and ET Entertainment to compare costings for June disco.</p>	AC February
	<p>G. Pilgrimage £431.05 Carry forward of £58.33 which will be used towards pilgrimage this school year. P7 hope to fundraise for a pilgrimage to Iona and the school is normally invited to attend Education mass in June as a guest when not hosting.</p>	
	<p>AC clerk fee donation to SF to be used towards transport for the P7 Pilgrimage trip to Iona in May. AC to look timings and costings.</p>	AC - February
	<p>EH to request financial contribution from Parish and Parent Council towards the Pilgrimage trip to Iona.</p>	EH - February
	<p>H. Christmas £1911.04</p> <p>Income received from fundraising: Christmas Concert Raffle to be banked on Tuesday raised £483 Christmas Concert tickets raised £540 Christmas Hamper fundraiser raised £613 Christmas card orders raised £580.76</p> <p>EH proposed a Christmas Fair for Saturday 30th November 2024. Fundraising ideas were discussed. Christmas Fairs generate a substantial profit which can then be used to offer the children quality experiences, such as:</p> <ul style="list-style-type: none"> • ET Entertainments returning to St Dominic's to do Christmas party discos during the school day. Priced at £360 per day. • Pupils experiencing a visit to Perth Theatre once in the Primary education years. Projected price for 2025 £2700 <p>Additionally, in supporting our Eco-Status and sustainability a Christmas attire appeal communication to be sent requesting families to donate outgrown Christmas attire. Which will then be sold at the October Welcome Disco and again at November Family Contact.</p> <p>AC to send a communication requesting Christmas helpers to hold a meeting next week to begin planning.</p>	<p>AC – January</p> <p>ALL - Ongoing</p>
	<p>I. Year End Trip £53.93: Balance carry forward of £53.93 due to VAT or absences on the day.</p>	

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	<p>Proposal of Dundee Science Centre and a splash at St Andrew's Beach. Presently the Dundee Science Centre have availability in June. Entry charge of £4.50 per pupil. They will also reimburse 40% of transport costs. AC to confirm availability and coaches.</p> <p>We await to hear the PC decision regarding the historic funds and whether these funds may help with this.</p> <p>J. P7 Trip £-355.90:</p> <p>All families have settled their balance for the P7 Residential trip to Loch Insh and the final invoice has been paid.</p> <p>There may be additional ski hire charge for families to pay up to £20 when they return from the trip once we have been informed how many days the children were able to ski.</p> <p>The P7 end of year excursion to Ardvreck has been priced at £70 per pupil. This has been subsidized by £14 per pupil (£10 per pupil from Parent Council and £4 per pupil from PKC grant). Families are up to date with their instalments.</p> <p>K. Awards £-25.18:</p> <p>Tempest commission received was used to purchase certificates, citizen group badges and Sports Day Medals. However, the income received did not fully cover and this will need replenished from the general fund. AC to transfer £25.18 from General to Awards.</p> <p>L. P6 SKI TRIP £0:</p> <p>Nil to report at present.</p> <p>M. P7 CLASS HOODY £69.20:</p> <p>Hoodies received and distributed to pupils. £20 will remain as a buffer to help any families for next session. Remaining balance of £49.20 will be transferred to help subsidise the Iona Trip.</p> <p>N. EDINA TRUST £0.19:</p> <p>Orders placed and received in June.</p>	<p>AC - January</p> <p>AC – January</p> <p>AC – May</p>
6	Adjustments Required to School Fund Package	
7.	<p>AOB – Bingo Tea</p> <p>DM to send a communication for prizes appeal for the Bingo Tea on Friday 19th April. DM to organize bingo caller.</p>	<p>DM January & April</p>

Number	Item	Owner
<p>Date of Next Meeting The next meeting will be held in March.</p>		