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St Dominic's RC Primary
Early Learning & Childcare
 Broich Road
 CRIEFF
 PH7 3SB

ST. DOMINIC'S RC PRIMARY SCHOOL
 School Fund Committee Meeting

☎ 01764 657 800 (Primary)
 ☎ 01764 657 866 (ELC/WAC)

LOCATION: St. Dominic's RC Primary School
 DATE: Monday 16th August 2024

✉ St-Dominics@pkc.gov.uk
 🌐 <https://www.stdominics-primary-crieff.org.uk>
 🐦 [St Dominic's, Crieff \(@StDominicPS\) / Twitter](https://twitter.com/StDominicPS)

PRESENT:
 Chairperson - Elizabeth Hunter (EH)
 Treasurer - Alice Crowley (AC)
 Committee Member - Dawn MacGregor (DM)

APOLOGIES:
 Committee Member – Conal Mooney (CM)

Number	Item	Owner
1	Welcome Pertinent items needed to be discussed and unfortunately Mr Mooney was in class teaching who was updated following the meeting Mr Mooney and is in agreement with the action points.	
2	Previous Minutes The Minutes of the previous School Fund Committee Meeting held on 20 June 2024 were agreed by all members.	
3	Review of Previous Actions Any previous outstanding actions related to school fund balances are highlighted within section 5: Review of the School Fund package balances. 2023-24 AOB Outstanding action points: <u>School Menu</u> New menu in place for 2024-25. Portion sizes correct for upper school. P6 Pupils attended an online feedback session for 2025-26 and gave great suggestions. Children have noticed accompaniments not being received, e.g. garlic bread missing. Training was delivered to Tayside Contract staff regarding the updated position sizes for the upper school. AC/DM provided feedback to Tayside Contracts who have since received training regarding the correct portion sizes for the upper school children.	Complete

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	<p><u>Christmas</u> Christmas Attire appeal communication was sent for outgrown Christmas attire. A reminder will be sent throughout the new school year as we plan to sell these at the family disco in October.</p> <p>There have been two Christmas Fair meetings and letters requesting donations have been issued of which we have received. AC to send email inviting helpers to the next meeting when we return after the October holiday.</p> <p><u>Historic Funds</u> The balance of approx. £500 will be used to cover last minute resources.</p> <p><u>The Revised School Day Poll</u> Advice still remains that 75% of a 75% return must be received in order for this to proceed. Parent Council were asked to take this forward, leading with focus groups to help support a positive return in favour of this.</p> <p><u>General discussions regarding school events:</u></p> <p>EH to looking into options CHS could provide for recording future shows.</p> <p>There is a general lack of presence/support from the whole PC at school events. We are looking at ways to be more inclusive.</p> <p>HHW – AC to look pricing of KG Dance coming to spend the day with St Dominic’s for next session.</p> <p>The school fund incurred a total expense of £555.95 to replace the Defib battery and pads as the charitable fund who replaced these previously is no longer operating. We are exploring whether the Wraparound Care Services budget would consider contributing to this next time, otherwise the school fund may not be in a financial position to renew this, and this is not a DSM chargeable item. It should be noted we are also in close proximity to the Fire Station’s defibrillator.</p>	<p>Ongoing</p> <p>AC - Oct</p> <p>Complete</p> <p>Complete</p> <p>EH Oct</p> <p>Ongoing</p> <p>AC Sep</p>
4	<p>2024-25 Update There is a lot to fundraise for this year as detailed below. This year we propose that funds raised from Commission, Donations, Disco, Christmas Hampers, Concert Tickets, World Book Day, Christmas Fair and Bingo Tea Fundraiser will go towards subsidising the following:</p> <ul style="list-style-type: none"> • P7 Residential transport 	

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	<p>Remaining tea towels to be sold at the School Disco and P7 French Café. The tea towels did not arrive in time for these events. These will now be sold at any future school events and 50% of the sales will be donated to a corresponding charity, e.g. 50% of the income from tea towels sold at MacMillan Coffee Morning will be donated to MacMillan.</p> <p><u>MacMillan</u> Our next Fundraiser is the MacMillan Coffee morning on Friday 27th September. Posters have been displayed, DM has sent a communication requesting baked goods and raffle donations.</p> <p>5.3 PP Charges £0 These are reimbursed as and when invoices are received from PKC.</p> <p>5.4 Awards £-5.30 Ragbag and Tempest commission will be used to purchase sports day medals and certificates. Suggest and agreed to transfer the summer concert income into Awards as sports day medals are still to be ordered and a top-up of certificates and pin badges will be required.</p> <p>Tempest commission over the years has decreased: 2021/22 £390.22 (April after COVID restrictions lifted) 2022/23 £313.25 (Nov of same year) 2023/24 £191.40 (Aug23) 2024/25 £179.38 (Aug24)</p> <p>The decrease noted in 2023/24 onwards has been largely due to the cheaper packages on offer (making this more affordable for families) and late orders.</p> <p>Requested and agreed that Tempest will increase the order length period to the school for next year, which will help improve commission received. Families will be reminded this isn't compulsory and is entirely optional.</p> <p>Sports Day stickers are not required this year as we have enough and once these are exhausted, we will not be re-ordering again. AC has sought someone who will make one for the school – reimbursement of supplies may be required as well as a thank you gift. This will help our eco-status and save money in the long run.</p> <p>5.5 OD Learn Play £274.55 As mentioned above, suggested that the £600 from general fund is transferred to outdoor learn/play equipment fund – send communication to families to allow for any objections by 30th October 2024.</p>	<p>ALL Sep</p> <p>AC Sep</p> <p>Ongoing</p> <p>AC Sep</p>

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	<p>On Friday 25% of families were still to complete the online Playground Charter agreement. We look forward to introducing the new equipment on completion of this. There has been some feedback received regarding the lack of sport on offer at St Dominic's RCPS. We are not provided with a PE teacher, and we have a mainly concrete playground, as well as low fence very near to the road. This all is taken into consideration with what we can offer at St Dominic's.</p> <p>We would like to thank Mr Coles and RTS for their kind donation of wood-chip for our outdoor learning area near the discovery zone. This has made such a difference and we are very grateful!</p> <p>5.6 Disco/Party £-782 Showing as a deficit as we have booked 3 discos. This will reduce once the family disco and end of year has been ticketed and paid. The class Christmas parties is not a ticketed event and fundraising will be required from Christmas Jumper Day and funds raised from Concerts/Christmas Fair.</p> <p>AC to send reminder of Family Welcome Disco</p> <p>5.7 Pilgrimage £741.63 We have since heard from CalMac Ferries who have kindly reimbursed our expenses and provided a good will gesture.</p> <p>Due to cost of coach hire and staff availability, there are no plans for a pilgrimage to Iona this school year. Suggested re-purposing the funds of £670.70 to help subsidise the P7 Residential to Loch Insh.</p> <p>At present families have only been charged for the residential itself, as we hope to use this reimbursement towards the cost of the £900 coach hire charge and to cover the staff member place on the residential.</p> <p>We have also applied for a £300 travel grant to help with the remaining coach hire balance. AC to send communication to families to allow for any objections within a 6 week notice period.</p> <p>The balance of £70.93 could be used towards Education Mass transport to Dundee in June 2025.</p> <p>5.8 Christmas £-777 This is showing as deficit as the Travelling Pantomime has been booked in advance and has not yet been ticketed. We hope to generate a substantial profit from our Christmas Fair which can then be used to offer the children quality experiences, such as:</p> <ul style="list-style-type: none"> • ET Entertainments returning to St Dominic's to do Christmas party discos during the school day. Priced at £360 per day. 	<p>AC Sep</p> <p>AC Sep</p>

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	<ul style="list-style-type: none"> Pupils experiencing a visit to Perth Theatre once in the Primary education years. Projected price for 2025 £2700. <p>5.9 Year End Trip £313.25 Balance carry forward of £313.25 due to difference in numbers and VAT. This will be used to help subsidise for the next year's school trip. EH suggested a school trip to the National Museum of Scotland in Edinburgh at the beginning of the summer term in 2025. Availability and pricing to be explored.</p> <p>5.10 P7 Residential £-947.30 Deficit showing as not all income has been received and awaiting any objections to transfer funds for transport and if the travel grant is successful. The children will be travelling to Loch Insh in February 2025, at a cost of £232 per child. Loch Insh are now providing a 50% discount to one of the twins. 25% deposit is due in November – most deposits have been paid. Final balance is due in January (payments to be collected by December to allow for processing time). Coach hire has been quoted at £900 and we have also applied for a £300 travel grant and are awaiting an update.</p> <p>5.11 P7 Excursion: £0 Families who attended the residential meeting spoke fondly of Tenpin bowling experience of their older children. Availability and pricing to be explored.</p> <p>5.12 P7 CLASS HOODY £52.53 Balance carry forward of £52.53, to be used to help subsidise for the new P7 pupils. Primary 7 class and teacher hoodies to be sourced and ordered following the October holidays.</p> <p>5.13 EDINA TRUST £0 Fund now obsolete. AC Transferred 32p to General Funds.</p> <p>5.14 ELC Fun Day In £0 Once Primary School end of year trip date confirmed, the ELC Fun Day In can be booked.</p> <p>5.15 Cross Country £0 AC transferred £51 from general fund to cover the transportation costs. The School Fund covered the cost of transport to this event. We hope to share the transport again with Muthill this school year to help keep costs low.</p> <p>5.16 Summer Concert £301 As mentioned previously. The awards budget is sitting in a deficit, and we are still to purchase sports day medals and top-up certificates and pin badges. AC to transfer to Awards.</p>	<p>AC Nov</p> <p>AC Nov AC Dec</p> <p>AC/DM Oct</p> <p>Complete</p> <p>AC Nov</p> <p>Complete</p> <p>AC Sep</p>

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	<p>5.17 Uniform Orders £0 The bulk order was successful, it was quite time-consuming collating orders, chasing payment and distributing the order. A few incomplete/incorrect uniform items were fulfilled in August. The next bulk order will take place in January 2025.</p> <p>79% of our families completed the online school uniform policy and of this 79%, 96% are happy with our St Dominic's RCPS uniform. This equated to only 3 of our families who have indicated that the current uniform doesn't suit their circumstances.</p> <p>With regards to Scotcrest. There have been positives and negatives; much the same as when we were with Borders Embroideries. We are willing to explore returning to Border Embroideries if the majority of families request this.</p> <p>5.18 School Policeman £ 38 We are very thankful for the traffic calming policeman loaned to St Dominic's by the Crieff Community Council. As the parent council were unable to support a replacement of this road safety initiative a parentpay donation item was created. Thank you to Mr Crowley who has kindly purchased a new traffic calming policeman 'PC Speedy' for the school. A similar style lollipop man has also been recovered from storage and he will be placed at the crossing. We also hope to purchase another female policeman and children playing figures (similar to those at Muthill PS) to increase awareness on the busy Broich Road.</p> <p>Thank you to our other families who have donated via parentpay. £38 has been raised so far which will be used to purchase locks and chains to secure the road safety initiatives.</p> <p>5.19 Panto25 Save £0 The balance of funds raised from both the Christmas Carol Concert, Card & Gift sales (less expenses) and Christmas Fair, minus invoices and the Christmas disco parties; will be transferred to this fund for the Theatre Pantomime in 2025.</p>	<p>AC/DM Jan</p> <p>AC Oct</p> <p>AC Sep</p> <p>AC Dec</p>
6	<p>Adjustments Required to School Fund Package 16. Summer Concert £301 to 4. Awards 1. General Fund £600 to 5. OD Learn Play 7. Pilgrimage £670.70 to 10. P7 Residential</p>	<p>AC Sep AC Oct AC Oct</p>
7.	<p>AOB</p> <p><u>Blythswood</u></p> <p>Blythswood Christmas Shoebox appeal – only 12 families have participated this year (totaling 18/20 boxes returned so far). As previously communicated the funds raised from the Sporting Attire Day in June an additional 27 boxes were filled completely and 10 partially filled.</p>	

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	<p>Thank you to Miss MacGregor who gave up her Saturday to shop and fill these boxes. We would also like to thank Miss Brazier for her generous pencil cases donations which helped with these boxes. And to Miss McGregor who knitted lots of snoods!</p> <p>Given the uptake has been low and the amount of personal time given up by school staff, this is not a sustainable venture. Next year, we plan to only accept 20 boxes and instead funds raised will be used to either donate directly to Blythswood or offer to purchase toiletries that they require. As well as supplying Blythswood with rubber bands and sellotape.</p> <p><u>Christmas Fair</u></p> <p>AC enquired whether the Brass Central Strathearn are available to play at our Christmas Fair – awaiting a reply.</p> <p>We have purchased a license and DM to purchase raffle tickets.</p> <p>DM to put a call out for hampers as we plan to have a hamper extravaganza of prizes as well as a bottle tombola and children's tombola.</p> <p>AC to advertise for craft stall holders to book a space at the Fair.</p>	<p></p> <p>AC Oct</p> <p>DM Sep</p> <p>DM Sep</p> <p>AC Oct</p>
Date of Next Meeting		
The next meeting will be held in November.		