



**ST. DOMINIC'S RCPS & ELC
Parent Council Meeting**

LOCATION: St Dominic's RCPS & ELC School
Hall/online via Teams
DATE: Wednesday 19 February 5.30pm

**St Dominic's RC Primary
Early Learning & Childcare**
Broich Road
CRIEFF
PH7 3SB

Tel: 01764 657 800 (Primary)
Tel: 01764 657 865/6 (ELC)

Email: St-Dominics@pkc.gov.uk

Education & Children's Services *Executive Director (Education & Children's Services)* **Sheena Devlin**

PRESENT:

Ashley King (AK)
Joanne Day (JD)
Tracey Wright (TW)
Christie Thomson (CT)
Zoe Bednarz-Collins (ZB-C)
Louise Chisholm (LC)
Ilona Henderson (IH)
Deirdre Scott (DS)
Mrs Horan (GH)
Mrs Hunter (LH)
Canon Shields (TS)

APOLOGIES:

Katie Speedie (KS)
Maria Beck (MB)
Mrs Thornber (AT)

MINUTES

Number	Item	Action Owner
1	Opening Prayer Thank you for our opening prayer to begin the meeting.	
2	Welcome & Apologies Quorate met	AK
3.	Previous Minutes The Minutes of the previous Parent Council meeting have been published and were agreed by all members.	AK
4.	Actions carried over: <ul style="list-style-type: none"> - PKC – road safety/toilets <p>PC have not received responses to any emails, the 20 zones do seem to be getting developed around town and new signage is in place but no confirmation from PKC on data that has been gathered or if traffic calming measures will be made permanent.</p> <p>Agreed PC will try emailing PKC again.</p> <p>Lots of instances of vehicles going though red light.</p> <p>Agreed PC to put out communication encouraging people to log on 101 website each time as evidence.</p> <p>Derek Williamson was back in school, no movement yet, school have sent email to PKC.</p> <p>Agreed PC will wait for update from school about email they sent to PKC.</p> <ul style="list-style-type: none"> - SDC meeting with PPST <p>JD & AK met with PPST Ms Soutar, there are plans for a PKC guide to come out of processes but we wanted to break it down further as sometimes hard for families to know what resources/services they need.</p> <p>Ms Soutar is happy to conduct sessions, discussion around how these would be best delivered (online or in person) and what they would cover.</p>	

	<p>Agreed PC would put out communication to families to get an idea of what they would like and in what format and then schedule dates.</p> <ul style="list-style-type: none"> - Structure of the School Day <p>Discussion around bringing the information to families instead of requesting them to come in for a focus group.</p> <p>Agreed school would provide evidence and data and PC would compile this, focusing on the benefits to learning experience for pupils, and communicate out to families.</p>	
Number	<h2>MINUTES</h2> <p>Item</p>	Action Owner

5.	<p>Grants available</p> <p>There are a number of grants that are available for the PC to submit applications for, nobody on the PC has any experience of this though and limited capacity.</p> <p>Agreed PC communication to go out to families to see if anyone would be happy to take this on.</p>	
6.	<p>Events Planning</p> <ul style="list-style-type: none"> - Quiz Night - February <p>All organized for Quiz, same format as last year and ticket sales going well and some raffle prizes in, if anyone has any or knows of anyone with raffle prizes, please let us know.</p> <ul style="list-style-type: none"> - Bunny Drive <p>Agreed would be good to do if possible as fun family event and PC has all that is needed. Will look to get date before Easter holidays, if in school hall could be a Friday evening, otherwise look at Parish hall to avoid weekend let.</p> <ul style="list-style-type: none"> - Car boot/tabletop sale <p>Agreed to revisit in the warmer weather and church grounds best place to hold.</p> <ul style="list-style-type: none"> - Christmas Fayre 	

	<p>Feedback from families was that 2 separate events was confusing, discussion around holding separate events to school was not giving the impression of a united front or setting the right tone for all of us, this situation was very unfortunate as PC had agreed to hold another Christmas Fayre directly after the previous year's, so a year in advance, and then school had announced theirs but PC were committed by that point.</p> <p>School have agreed they would like to run a 3 year rolling event with Quiz, Bingo and 100 club. Agreed working collaboratively on these events would be the way forward.</p> <p>School advised that Christmas show was proving more difficult with level of needs and so will be reviewed to see if alternative arrangements required.</p> <p>PC would just have to be clear in communication and paperwork what the funds were being raised for as funds are not allowed to be donated to school.</p> <p>Agreed PC would have yearly focus in line with school development plan and work collaboratively with school on fundraising events and PC could then donate funds raised to the cause.</p> <p>- Discos</p> <p>Discussion around discos and the cost to school, feedback from pupils was the Christmas disco was so similar to October disco. It is also the most expensive so school will not do this going forward and will instead have class parties without DJ. PC questioned whether discos will be ticketed as feedback we had received was that this had been a barrier for families attending.</p> <p>October welcome disco will continue, discussion around if disco was the best format for this welcome event as there had been very little interaction from parents/carers.</p> <p>Only 20 responses to survey about fundraising for events, PC had received feedback that options were too narrow, concerns that some families may not have filled in due to this.</p>	
7.	<p>Parental Feedback</p> <p>Fundraising – covered in point 6</p> <p>Uniforms – jackets/jumpers at assembly/PE kit</p> <p>Jackets – PC had received feedback over quality and durability of jackets – school has received initial quote from local shop 'The Scotland Shop' to source badges that could be added to items. They are able to source most uniform items but not all so school have gone back to them to ask if they could continue without these items available. There would also be the option of families buying items elsewhere and just having badge sewn on by them. This was viewed positively as would address issues previously raised by families of carbon footprint, postage costs and not having anywhere local.</p>	

	<p>School are waiting on an updated quote before more information communicated.</p> <p>Jumpers in assembly – Common sense approach had been agreed at previous meeting, some families had contacted PC as they didn't feel this was being followed.</p> <p>School advised the RA on the hall was fluid and for safety reasons, pupils would be encouraged to remove their jumpers if the hall was warm.</p> <p>Agreed if any parents/carers wanted their child/ren to keep their jumper on then they should contact school directly.</p> <p>PE kit</p> <p>Families had asked if P1/2 could have set PE days to allow them to come into school in PE kit.</p> <p>PE days were dependent on weather so could not be set. Upper school only wear their PE kit to school due to walking directly to campus for PE sessions so allows for greater time.</p> <p>Query over differing communications about changing back into PE kit across classes, P3/4 and P5 to change back into PE kit after campus sessions but P6 to remain in PE kit all day.</p> <p>EH advised all classes should be changing back into uniform and would double check communications that had been sent out regarding this.</p> <p>After this term, all classes would be back to uniform every day and bringing PE on a Monday and home on a Friday.</p>	
8.	<p>SDC PC Structure</p> <ul style="list-style-type: none"> - Treasurer/bank account <p>PC received an offer from a parent who is an Accountant to be Treasurer. As with previous discussion of grants, would be beneficial to have someone who was versed in this area on board.</p> <p>Discussion around how best to proceed with this, EH advised that she had received a letter dated 18.02.2025 from the current Treasurer Clerk explaining the strategy that was written into the constitution that PC were currently following around using the PKC budget minus any running costs as a Treasurer clerk fee, the letter addressed concerns on how future budget would be used and financial implications the change would have as the current fee is donated to school funds and has been used to cover P7 trip travel costs.</p> <p>PC reassured EH that there would be no repercussions as the PKC budget would still need to be used and as always, any leftover after expenses would be discussed and agreed on,</p>	

	<p>the only difference being that it would not be processed as a fee.</p> <p>If anything, not using the budget for the fee was more transparent as PKC did not allow funds to be donated to school but that is what PC were currently doing, although it was acceptable as it was being processed as a fee through the Treasurer clerk.</p> <p>The PC had received queries from confused parents/carers about the Minutes from The School Fund Committee meeting from 12.02.2025 that stated 'Mrs Crowley is no longer the Treasurer-Clerk for the parent council and this will have financial repercussions on the future excursions/trips'</p> <p>There had not been any discussions with the PC about Mrs Crowley standing down or concerns over financial repercussions so reiterated that this was not accurate and appointing a new Treasurer wouldn't have any implication on P7 trips.</p> <p>EH explained that the discussion had been that of a wider topic around the challenges of the P7 trip and others across school.</p> <p>The bank account application had been in the process when the offer had been received but it had not been discussed at a meeting yet so AK had contacted the bank to ask how best to proceed, they had advised it is easier to remove someone than add after application processed and so AK added proposed new treasurer details on. This had resulted in Treasurer-clerk receiving an email to say they had been removed, in error. This was out with the control of the PC and AK had tried to approach the Treasurer-clerk to explain and apologise.</p> <p>Addressing the concern of what was written in the constitution, PC would still offer the role of the Treasurer/treasurer clerk to the school secretary if there was no offer from a parent/carers.</p> <p>Agreed that offer from parent would be accepted and this would have no impact on funds provided to school. Ideally Treasurer-clerk would continue until new bank account processed but if they had already stepped down then PC would look to cover in the interim.</p> <p>Constitution wording would be reviewed with a view to keeping the offer to school secretary if no parent/carers volunteer.</p> <p>Bank account application being processed, update will be provided when completed.</p> <ul style="list-style-type: none">- Still looking for P7 class representative <p>No change</p> <ul style="list-style-type: none">- Still looking for secretary – can be paid position	
--	--	--

	<p>Parent had come forward but they would be unable to make the meetings so would still be in same position as now of recording and using transcription. It didn't work out for them to look into taking on the Secretary position further.</p> <p>No change</p>	
--	---	--

9.	<p>School matters</p> <p>School requested that ParentPay communications from PC be received a few days in advance just in case they weren't able to action on the day.</p> <p>At present PC emails EH but discussion around changing to sending to school office as someone is always there.</p> <p>Also risk factor with having link for hybrid meeting communicated out too early.</p> <p>Agreed general communications would be sent to school office instead of EH and no obligation to action on the day, just within the week.</p> <p>For safety, link for meetings would be sent on the day, again to school office.</p>	
10.	<p>Parish matters</p> <ul style="list-style-type: none"> - Parish Hall <p>Plan going ahead, meeting on March 18 so will be able to update in May meeting.</p>	

9.	<p>AOB</p> <ul style="list-style-type: none"> - Nick Keiller from Active Schools has sent a request to PC to cover financial contribution to netball kit. He has £108.92 left from his budget to contribute. There are 2 options to choose from: £215.55 incl delivery for 12 netballs and 7 x reversable bibs £187.08 incl delivery for 10 netballs and 2 packs x 7 bibs. <p>Discussion around which option would be best and could be utilised most for other clubs as well as colour options available. Unanimous vote to cover the outstanding amount. Agreed PC will cover with Nick, EH would check with Mrs Jeffers and Mrs McDougall to find out their option preference and let us know so we could liaise with Nick to proceed with order.</p>	
Date of Next Meeting: Wednesday 21 May 5.30pm in School Hall/online via Teams		