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St Dominic's RC Primary
Early Learning & Childcare
 Broich Road
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 PH7 3SB

ST. DOMINIC'S RC PRIMARY SCHOOL
 School Fund Committee Meeting

☎ 01764 657 800 (Primary)
 ☎ 01764 657 866 (ELC/WAC)

LOCATION: St. Dominic's RC Primary School
 DATE: Tuesday 22nd April 2025

✉ St-Dominics@pkc.gov.uk
 ★ [Celebrating Achievement](http://www.stdominics-primary-crieff.org.uk)
 🌐 <https://www.stdominics-primary-crieff.org.uk>

PRESENT:

Chairperson - Elizabeth Hunter (EH)
 Treasurer - Alice Crowley (AC)
 Committee Member - Dawn MacGregor (DM)
 Committee Member – Conal Mooney (SM)

Staff -

Aileen Brogan (AB)
 Fiona Gornall (FG)
 Sheila McGregor (SM)
 Emma Binnie (EB)
 Emma Kaminski (EK)
 Anne Marie McDougall (AM)
 Elizabeth Jeffers (EJ)
 Aisling Thornber (AT)
 Christine Cramb (CC)
 Hazel Sym (HS)
 Mrs Gunn

APOLOGIES:

Corinne Lings (CL), Chiara Dowell (CD), Gerry Horan (GH), Nicola O'Donnell (NO), Pam Strachan (PS), Kat Gini (KG), Lynne Leggatt (LL).

Number	Item	Owner
1	Welcome Mrs Hunter commenced the meeting with a prayer. Apologies and attendees as noted above.	
2	Previous Minutes The Minutes of the previous School Fund Committee Meeting held on 12 February 2025 were agreed by all.	

Number	Item	Owner
3	<p>Review of Previous Actions Any previous outstanding actions related to school fund balances are highlighted within section 5 &6: Review of the School Fund package balances & Adjustments.</p> <p><u>General discussions regarding school events:</u></p> <p>EH to looking into options CHS could provide for recording future shows. Feasibility of future shows was discussed and the increasing level of ASN and behavioral needs that require one-to-one support and stretched staffing to facilitate this. Several strategies were discussed; separate room for each class, family members sitting with their child in front row highlighted as part of risk assessments, casting based on auditions and behaviour to be able to participate. December 2025 is a carol concert and AC requested and separate rooms now allocated to the booking.</p> <p><u>AOB - Christmas Fair</u></p> <p>Raffle license renewed.</p> <p><u>Safeguarding</u> In February, AC placed a property request of a fire push bar type door to replace the current back door. As well as locked single gates/buzzer entry that can be released from the office. Additionally, chased update regarding bathrooms. Property visited and approved push bar fire door as well as the updating of both bathrooms (October 2025 during term time). Unable to install locked gate/buzzer entry systems.</p>	<p>EH - ongoing</p> <p>AC - Complete</p> <p>AC Complete</p> <p>AC Complete</p>
4	<p>2024-25 Update There is a lot to fundraise for this year as detailed below. This year we propose that funds raised from Commission, Donations, Disco, Christmas Hampers, Concert Tickets, World Book Day, Christmas Fair and Bingo Tea Fundraiser will go towards subsidising the following:</p> <ul style="list-style-type: none"> • P7 Residential transport • P7 End of year excursion • Primary School End of Year Trip entry free and transport • ELC Fun Day-In Expenses • Sports Day Medals • Certificates • Badges • Class Christmas Party Disco • Healthy Hearts Week • End of Year School Disco • Savings Plan for the Pantomime Theatre Trip in 2025 	

Number	Item	Owner
	<p>The list above is not exhaustive and as opportunities arise the list could change. In addition, if class excursions are possible from a staffing point of view, we would also help subsidise these opportunities.</p>	
5	<p>School Fund Package Balances as at Aug bank statement: 5.1 General Fund £2481.71</p> <p>Includes £750 donation from the Dinning Trust.</p> <p>Less: Discussed the shelter which remains unactioned and a communication was sent 30/03 regarding repurposing the money to instead create a mud kitchen in the back playground. Another kitchen was sourced for free. Suggested that the £600 is moved to outdoor learn/play equipment fund – No objections regarding the transfer, however one objection to this being spent on balls and rackets. Transfer completed on 21/02/25.</p> <p>5.2 SCIAF & Mary’s Meals £.47p</p> <p><u>CHAS</u> 16 teatowels left to sell. These will be sold at future fundraising events and 50/50 split of profits between school fund and charity being fundraised for at time.</p> <p><u>SCIAF & Mary’s Meals £.47p</u> Our Lenten fundraisers raised a total of £376.22 (ELC Afternoon Tea raised £275.89 and Primary School porridge breakfast £90.33). Combined with previous FT Toast morning £179.25 and £100 from Book Day, a total of £654 is available and agreed to purchase SCIAF living gifts (2 water wells, 2 chickens and 2 bee keeping kits)</p> <p>£100 donation previously pledged to Mary’s Meals from the general fund as MM were advertising their double the love campaign to match donations made in December was absorbed by general fund.</p> <p>5.3 PP Charges £0 These are reimbursed as and when invoices are received from PKC.</p> <p>5.4 Awards £116.93 Ragbag and Tempest commission will be used to purchase sports day medals and certificates.</p> <p>Sports Day stickers are not required this year as we have enough and once these are exhausted, we will not be re-ordering again. AC has sought someone who will make one for the school – reimbursement of supplies may be required as well as a</p>	<p>AC - Complete</p> <p>Ongoing</p> <p>AC - April</p> <p>Complete</p> <p>AC – April/May</p>

Number	Item	Owner
	<p>thank you gift. This will help our eco-status and save money in the long run.</p> <p>5.5 OD Learn Play £734.23 As mentioned above, suggested that the £600 from general fund is transferred to outdoor learn/play equipment fund No objections regarding the transfer, however one objection to this being spent on balls and racquets. Transfer completed on 21/02/25. SM provided collated list from N5-P3 children for the back playground and equipment ordered. Previously purchased items have since been introduced to the front playground. KH to provide a list of materials required for outdoor learning. P7 & P6 to be given a leadership opportunity to devise alternative lunchtime games not involving balls. This will be part of the reward system to learn other games to pass onto other children in the playground – to be revisited for new P7 class in August 2025.</p> <p>5.6 Disco/Party £-792 Showing as a deficit as we have booked 2 future discos (Summer & Welcome 2025). £360 was transferred from Christmas fundraising to the Disco fund to cover the Christmas 2024 disco. This deficit will reduce once discos have been ticketed and paid. The pupil survey revealed that the children prefer their own class Christmas parties rather than a school disco. All agreed that the Christmas attire, Christmas lunch and class Christmas parties would occur all on the same day. AC cancelled Christmas Disco 2025 booking. All agreed asking for parental support to supply prizes for party games and preparing pass the parcel for each class.</p> <p>5.7 Pilgrimage £80.93 Transport for P4 Sacrament retreat has been booked for their visit to Our Lady's 2nd April. Canon Shields' recent Feast Day donation of £150 has been used towards this. Balance of £10 to transfer from general fund to cover. The balance of £80.93 could be used towards Education Mass transport to Dundee in June 2025. Thank you to Canon Shields who has kindly donated £500 to our school from the Dinning Trust and this will also be used towards Education Mass transport and Sports Day Ice-Lollies. AC to book transport for this, once timings received – awaiting dates and times</p> <p>5.8 Christmas £0 <ul style="list-style-type: none"> • ELC Family Day In £160 as per parent statement – transferred into fund 5.14 </p>	<p>AC - Complete</p> <p>KH - May</p> <p>ALL - August</p> <p>AC Complete EH - October</p> <p>AC - Complete</p> <p>AC - May</p> <p>AC – Complete</p>

Number	Item	Owner
	<ul style="list-style-type: none"> • Balance of £354.25 towards subsidising school trip to Edinburgh Museum of Scotland as per parent statement – transferred into 5.9 	AC Complete
	<p>5.9 Year End Trip £6 Previous balance due to pupil absences, now showing as a deficit as transport has been booked for the school trip to National Museum of Scotland in Edinburgh on Thursday 24th April. As per parent statement the trip has been heavily subsidized from £9.93 per pupil to just £1.50. AC to transfer £562.50 from Christmas Fair to Year End Trip. This will leave £210 income to be received via parentpay trip item of £1.50 per pupil. Surplus balance to remain in project code to help families requiring financial assistance.</p>	AC - Complete
	<p>5.10 P7 Residential £6.90 All payments have been received. Travel grant of £300 has been awarded and has been received. Surplus balance to remain in project code to help families requiring financial assistance.</p> <p><i>Due to increasing level of ASN need and the amount of one-to-one support staff and SMT required in school; the future of residential trips was discussed at length. The local authority are also considering introducing a pricing cap on trips which would in itself make the future of residential trips very unlikely.</i></p>	AC/EJ-Complete
	<p>5.11 P7 Excursion: £125.95 P7 pupils voted in favour of Glasgow Ski Centre for a skiing and tubing lesson, followed by hot chocolate in the café over Comrie Croft or a day at MacCroesty park. This is a great opportunity to build on the skills taught at Loch Insh. Only 1 pupil not attending and almost all income received with minimal chasing. The cost was £37.73 per pupil.</p>	AC/EH Complete
	<p>5.12 P7 CLASS HOODY £12.13 Balance will be used to help subsidise future class hoodies for any families that require financial support.</p>	
	<p>5.13 EDINA TRUST £0 Obsolete fund.</p>	Ongoing
	<p>5.14 ELC Fun Day In £0 ELC Fun Day has been booked for June, Parish grounds are available for use.</p>	
	<p>5.15 Cross Country £2.62 By sharing a bus with Muthill PS, this left a balance of £121.38 to cover. Surplus balance to remain in project code to help families requiring financial assistance.</p>	EJ/AT/AC - Complete
	<p>5.16 Summer Concert £0</p>	

Number	Item	Owner
	<p>The future of concerts was also discussed at length due to the increasing ASN requiring 1-2-1 support and challenging back stage behaviour displayed during the Christmas concert. Suggestions were made of requesting 6 separate backstage – (requested granted) for future show participation based on auditions and behaviour; as well as risk assessment to determine which children are required to sit in the first row with a family member. All these measures would support safeguarding, as well as the success of future shows.</p> <p>AC to provisionally book Summer Concert 2026 (3rd week June, Tuesday/Thursday) to try and secure a suitable date in case we decide to proceed.</p> <p>5.17 Uniform Orders £15.75 Next bulk order to take place in May, following the P1 Welcome meeting.</p> <p>5.18 School Policeman £20.98 Locks and chains were purchased. DM repairing Mr Speedy policeman and it was discussed and agreed to use general funds to help top up this fund in order to purchase a children school sign approximately £120. DM/AC to seek best price and make purchase.</p> <p>5.19 Panto25 £-92 As per parent statement the trip has been heavily subsidized from £18.62 per pupil to just £1.50. AC to transfer £2490 from Christmas Fair to Panto25. This will leave £213 income to be received via parentpay trip item of £1.50 per pupil. These calculations were originally based on a cheaper transport quote and a £12 theatre ticket. However, transport has since increased and the pantomime ticket remained at last year's price of £11. This would have resulted in a surplus of funds if the £1.50 per pupil was collected. Thereafter a suggestion of ice-cream (or sorbet for allergen children) was agreed upon and the school funds would cover the surplus balance to keep the price at £1.50 per pupil. AC to transfer £267.30 to cover balance of ice-cream order. AC to request allergen information in preparation for August 2025 when a communication and parentpay item will be issued.</p> <p>5.20 Christmas Fair £325.70 Transfer balance to Christmas Panto25 as noted above.</p> <p>5.21 Anonymous Donation £589.44 The School Fund received a donation of £1000 to replenish whiteboard pens, trial of whiteboard pencils, teaching bibles for each class as well as set of bibles. Balance of spend to be agreed.</p>	<p>AC - Complete</p> <p>AC - May</p> <p>DM/AC May</p> <p>DM/AC May</p> <p>AC Complete</p> <p>AC May</p> <p>AC/DM - June</p> <p>AC - May</p> <p>Ongoing</p>

Number	Item	Owner
	<p>5.22 FT Toast £0 Funds transferred to SCIAF as part of Lenten donations.</p>	Complete
6	<p>Adjustments Required to School Fund Package 16. Summer Concert £301 to 4. Awards 1. General Fund £600 to 5. OD Learn Play 7. Pilgrimage £670.70 to 10. P7 Residential 8. Christmas £160 to 14. ELC Fun Day In 8. Christmas £354.25 to 9. Year End Trip 20. Christmas Fair £562.50 to 9. Year End Trip 20. Christmas Fair £2490 to 19. Panto25</p>	<p>Complete Complete Complete Complete Complete Complete Complete</p>
7.	<p>Considerations for next session</p> <p>2025-26 Cost of School Day, Diary & Events After much thought and discussion St Dominic's RCPS & ELC would like to keep things simple in line with our core values and fundraise for MacMillan in term1, MM/SCIAF in term2 and 3 as part of advent and Lenten fundraiser and a 50/50 bingo tea fundraiser in term 4 for CHAS and our General School Fund. Certificates/Sports Day Medals/transport/excursions/discos will be subsidised where possible by concerts/show ticket entry. The 2025-26 Pantomime covers the school trip for the next school year and has already been fundraised for by the Christmas Fair. AC to draft cost of the school day and diary for next session for staff and SMT to discuss at collegiate meeting in order to share at the end of June.</p> <p>Christmas Cards AC/DM found an alternative supplier with competitive pricing as we noticed there has been a slow increase in price. Pricing will be checked again before proceeding and to ensure same products are still on offer. Teaching staff agreed that EH/DM would lead classes in early September in order for orders to go home at the end of September. A blank order will also be sent home if families would prefer to do their own/separate design.</p> <p>Certificates & Punch Reward Cards The value of certificates and the punch card reward system were discussed at length, including the pros and cons. Agreed a reward system is of benefit and teaching staff to reassess the certificate themes to see how merits could be allocated to this, for example removing attendance and school uniform was a suggestion. DM to create our own punch card rewards to help save on costs. AC to order new hole punches.</p> <p>School Anniversary Event 2026</p>	<p>AC/SMT/ Teachers - May</p> <p>AC - June</p> <p>EH/DM - September</p> <p>Teachers/SMT - June DM/AC - May</p>

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	<p>It will be 135 years since the school was founded and 60 years on the current premises early next year. Several suggestions were discussed, as the anniversary is near Burns, a suggestion of a Burns Recital, ceilidh and a separate open day coffee morning to look at past photos. Options to be explored and discussed at next meeting.</p>	<p>ALL - August</p>
<p>8.</p>	<p>AOB</p> <p>Healthy Hearts Week Update Draft timetable on EDMS – work in progress. No reply from Crieff Juniors FC regarding Fun Football Friday and Live Active unable to help. Discussed and agreed an appeal communication to be sent. As a backup plan Mr Mooney could offer golf. Teaching Staff approaching their contacts for support on Sports Day as Live Active unable to help.</p> <p>P6 Achievement</p> <p>Well done to a group from P6 who has been successful in making it to the next round of Academy 9 Roads of the Future Challenge on 14th May in Perth. Permissions and travel arrangements to be organised.</p>	<p>DM/AC - May</p> <p>FG/EJ - May</p> <p>AC/AT April</p>
<p>Date of Next Meeting</p>		
<p>The next meeting will be held on Monday 18th August 2025.</p>		