



**ST. DOMINIC'S RCPS & ELC
Parent Council Annual General Meeting**

LOCATION: St Dominic's RCPS & ELC School
Hall/online via Teams

DATE: Thursday 11th September 2025 5.30pm

**St Dominic's RC Primary
Early Learning & Childcare**
Broich Road
CRIEFF
PH7 3SB

Tel: 01764 657 800 (Primary)
Tel: 01764 657 865/6 (ELC)

Email: St-Dominics@pkc.gov.uk

PRESENT:

Ashley King (AK)
Joanne Day (JD)
Louise Chisholm (LC)
Ilona Henderson (IH)
Claire Davidson (CD)
Tracey Wright (TW)
Deirdre Scott (DS)
Holly Pearson (HP)
Angela Santoro (AS)

Mrs Horan (GH)
Mrs Hunter (LH)

APOLOGIES:

Christie Thomson (CT)
Katie Speedie (KS)
Maria Beck (MB)
Zoe Bednarz-Collins (ZB-C)

MINUTES

Number	Item	Action Owner
1	Opening Prayer Thank you all for our opening prayer to begin the meeting. AK has reached out to for a meeting to discuss if Father Tobias would like to be co-opted member representing the Parish and attend meetings going forward.	
2	Welcome & Apologies Quorate met	AK
3.	Previous Minutes The Minutes of the previous Parent Council AGM have been published and were agreed by all members.	AK
4.	Matters arising Treasurer clerk no longer in post, new Treasurer appointed. No other resignations or changes, still seeking Secretary and parent council members feeling the strain of not having one as limited capacity to take on extra responsibilities. IH to explore charity volunteers funded through government for Secretary. AK to meet up with AS to discuss Co-pilot options and discuss secretary position.	AK
5.	Chair's Report - AK read through the chair's report - attached	AK

MINUTES

Number	Item	Action Owner
6.	Treasurers Report - CD read out Treasurers report - attached	CD

	- Independent review outstanding – to be completed ASAP. - We have just over £400 in general funds, although AK questioned whether PC should have contributed 1/3 to Education Mass transport for June '25, EH advised she didn't think this was the agreement, just that PC was saving towards 15 year transport for whole school. AK will check previous Minutes and confirm. - Need to discuss with parish and school if this agreement can continue going forward as new Canon in place. - Historical funds continue to require consultation with and vote from parent council, school staff, pupils and parent/carer body in order to be spent. - PKC funds have not been spent due to change in treasurer and not having full access to funds due to change in bank account – there had been discussion around purchasing PC laptop and a bigger one drive – PC to discuss at next meeting to clarify and vote. - This is first full year of PC being in a position to fundraise properly and have an amount of money to spend as a lot of trial and error previously and clarification of what can and can't be done in regards to PKC funds as well as what is successful/profitable for events. Action point to be added to first meeting agenda over how best to allocate funds in the future – wishlists for classes for example.	
7.	Appointment of independent examiner - Treasurer from local Parent council cluster from other parent council	
8.	Constitution/Code of Conduct/Social Media Change to part referring to Treasurer/treasurer clerk and fee payable. Now confirms that position will be offered to school secretary if no volunteer available. Fee, if applicable, still to be agreed by the parent council and paid after all outgoings and proposed costs settled. All present signed constitution, Code of Conduct and social media. Those not present, notified to action.	AK
9	AOB AK to meet with EH to plan dates of meetings for the year so they don't clash with anything in the academic diary – Thursday is the preferred day for PC members. CD to explore matched funding and grant options, will forward to parent SJ-R who has taken on role of applying for grants. Feedback received that Facebook group is not easy to find, PKC can't promote social media groups so unable to send link of it out on parentpay, suggestion of sharing on whatsapp class groups. AK will request this of class reps.	

	Discussion over being inclusive and also managing to communicate to everyone – ParentPay is the best method as reaches everyone but conscious that we don't want to overload people. Suggestion of open facebook page instead of private, we conducted survey to ask this before page was produced and it was not wanted. Decided that keeping facebook page but also cross posting on local pages to allow community involvement is the best option. Having someone invested in Facebook page is required though. Discuss at next meeting if anyone would like to take on Facebook page	
Date of Next Meeting: TBC		