



## ST. DOMINIC'S RCPS & ELC Parent Council Meeting

LOCATION: St Dominic's RCPS & ELC School  
Hall/online via Teams  
DATE: Thursday 6 November 2025 5.30pm

St Dominic's RC Primary  
Early Learning & Childcare  
Broich Road  
CRIEFF  
PH7 3SB

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**Education & Children's Services Executive Director (Education & Children's Services) *Sheena Devlin***

### PRESENT:

Ashley King (AK)  
Joanne Day (JD)  
Ilona Henderson (IH)  
Louise Chisholm (LC)  
Christie Thomson (CT)  
Holly Pearson (HP)  
Mrs Horan (GH)  
Mrs Hunter (LH)  
Father Tobias (FT)

### APOLOGIES:

Deirdre Scott (DS)  
Katie Speedie (KS)  
Tracey Wright (TW)  
Maria Beck (MB)  
Zoe Bednarz-Collins (ZB-C)  
Claire Davidson (CD)  
Angela Santoro (AS)

# MINUTES

Number	Item	Action Owner
1	<p><b>Opening Prayer</b></p> <p>Thank you for our opening prayer to begin the meeting.</p>	
2	<p><b>Welcome &amp; Apologies</b></p> <p>Quorate met</p>	AK
3.	<p><b>Previous Minutes</b></p> <p>The Minutes of the previous Parent Council meeting have been published and were agreed by all members.</p>	AK
4.	<p><b>Actions carried over:</b></p> <ul style="list-style-type: none"> <li>- IH looking into charity volunteers for Minute taking <b>Still ongoing.</b></li> <li>- AK and AS to meet <b>Completed</b></li> <li>- Previous Minutes checked for yearly Education Mass agreement <b>AK checked and agreement was for 1/3 yearly contribution – payment raised</b></li> <li>- AK to meet with EH to plan meeting dates <b>Completed and dates agreed for rest of the year – Thurs 19 Feb Thurs 23 April Thurs 11 June</b></li> <li>- CD to explore matched funding and grants available <b>Matched funding and a lot of big grants only available with charity status – HP agreed to look into pros and cons of doing this.</b></li> <li>- AK to request FB group to be shared in class groups <b>Completed – shared in all class groups</b></li> </ul>	

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	<b>SDC Matters</b> <ul style="list-style-type: none"> <li>- Financial update - <b>spreadsheet attached</b></li> <li>- Fruitburst Survey outcome – <b>results attached</b></li> <li>- Whatsapp Communities – other parent groups commenting on ease of communication having all class groups in one community – <b>AK agreed to check out</b></li> <li>- PKC Funds – Update one drive required, AS keen to explore Autopilot license. Previous Treasurer Clerk fee should be paid to Treasurer Clerk who was donating to school funds but have been updated that this is not legitimate way to make payment due to tax implications. <b>Discussion around how agreed amount could be paid in legitimate way – EH advised pantomime group had offered literacy workshop for 2026 which could be an option – AK to get prices from school and put out vote for the PC.</b></li> <li>- Class wishlist – discussion around each class having a wishlist that PC could provide money towards as part of our fundraising goal – concerns around classes receiving varying resources if done on a class basis. <b>Agreed that would be discussed and agreed at whole school staff meeting and request put in to PC – EH will update when best time would be as may be retrospectively so PC are aware of funds available.</b></li> <li>- Laptop – JD sourced laptop for PC, great resource which we are very thankful for. <b>Agreed would be best to be split between CD as Treasurer and AS as Secretary – JD to link in with them to arrange.</b></li> </ul>	
5.	<b>Events Planning</b> <ul style="list-style-type: none"> <li>- Quiz night</li> <li><b>AK to look into organizing for February</b></li> <li>- Beetle Drive</li> </ul>	
6.	<b>JD agreed to look into options with EH</b>	

	<ul style="list-style-type: none"> <li>- Car boot sale/tabletop sale</li> </ul> <p><b>TW to provide update at next meeting</b></p>	
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7.	<p><b>Parental Feedback</b></p> <ul style="list-style-type: none"> <li>- Lost property Could lost property that is labelled be returned without families having to email in. <b>EH confirmed this should be the case.</b> Last year parent photographed lost property from class box and put in class group chat which was helpful. <b>AK to look into if PC could get volunteers to do this.</b></li> <li>- Short turnaround of permission communication – <b>EH advised that as much notice as possible will be provided and reminders will be sent or auto generated through ParentPay</b></li> <li>- Anonymous Form  School have no plans to bring back at this point – <b>PC can produce one and report on it at each meeting</b></li> </ul>	
8.	<p><b>SDC updates</b></p> <ul style="list-style-type: none"> <li>- Bank account update  <b>Full access to bank account and payments</b></li> <li>- Secretary  <b>AS happy to come on to PC as Secretary</b></li> </ul>	

9.	<p><b>School Matters</b></p> <ul style="list-style-type: none"> <li>- Toilets</li> </ul> <p><b>Toilet upgrade confirmed for early 2026 – boys toilets done first then girls – families will receive communication to confirm arrangements.</b></p> <ul style="list-style-type: none"> <li>- February celebrations</li> </ul> <p><b>School is 60 years old – whole school 135 – Bishop will be coming for his first visit for celebrations</b></p> <ul style="list-style-type: none"> <li>- Christmas at St Dominic's</li> </ul> <p><b>Christmas concert – nursery in school hall 10 December, P1/2 in school hall 12 December, P1-7 at campus 16 December 2-3:30, no evening performance</b></p>	
8.	<p><b>Parish matters</b></p> <ul style="list-style-type: none"> <li>- <b>Confirmation – Thursday 7 May 6pm</b></li> <li>- <b>First Communion – 7 June</b></li> <li>- <b>Father Tobias is still settling in, he thanks everyone for the welcome and is grateful for the connected relationship with the school, the parish and the parent council and looks forward to working together going forward to contribute to the childrens' upbringing. He is very impressed with the attitude and behavior of the children when attending mass and during his visits at the school.</b></li> </ul>	

9.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>- Request to clarify lunchtime schedule</li> </ul> <p><b>All pupils have lunch from 12:15-13:15.</b></p> <p><b>P3/4, P4/5, P6, P7 go into dinner hall with EH at 12:15 and then EH accompanies them outside at 12:45, at this time P1/2 and P2/3 come in for quieter lunch with less numbers, they have been outside playing first.</b></p> <p><b>This allows for 30mins less time of staff supervision while still allowing full hour lunch for all pupils.</b></p> <ul style="list-style-type: none"> <li>- Finishing time of school day</li> </ul> <p>Query regarding finishing time of St Dominic's being kept due to bus times needing to be staggered from CPS and CHS.</p> <p>David McLuskey confirmed that the end time is determined by bus contract.</p> <p><b>Vote is not an option anymore but PC agreed to start discussions again and send communication out to parent/carer forum to record views and send on to David McLuskey.</b></p>	
<p><b>Date of Next Meeting: Thursday 19 February 17:30 in School Hall/online via Teams</b></p>		