

SDC PRIVACY POLICY

HEADING	EXPLANATION
St Dominic's Community (SDC) privacy policy	SDC is committed to protecting your personal data (information which identifies an individual, such as full names and email addresses), whether you are a member of SDC or the wider Parent Forum. Please read this carefully to understand how we collect and use personal data. This processing of your personal data is carried out by, or on behalf of SDC and kept securely. We only share your data with a third party if there is a legitimate interest in doing so, for example sharing your contact details with the insurers only if a claim needs to be made. We will never sell your personal data with any third parties for commercial purposes.
Your rights	The General Data Protection Regulation (UK GDPR) gives certain legal rights to individuals in the UK over their own personal data. These rights are: • Data access rights • Right to restrict processing • Right of Rectification • Right to Erasure (Right to be Forgotten) • Right to object to processing • Right to withdraw consent; and • Data portability rights These give you the right to know if we hold information on you, to obtain the information we hold on you, and to correct, update, amend or tell us to delete it. These rights are not absolute and may be subject to some exceptions or limitations. We will respond to your request to exercise these rights within three months of receiving a request. Please see 'How to contact us.'

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Processing your personal data	We collect/process your personal data when it is reasonably necessary to carry out a legitimate interest we have identified. Whenever we are relying on legitimate interests, we will consider any potential impact on you, and your rights under UK GDPR. So that SDC can carry out its functions through holding meetings and recording input to create minutes so that SDC can be transparent to the wider Parent/Carer Forum. Minutes will be held for 7 years.
What we collect	Members of SDC We collect the following information from members when they join: names and phone numbers This is so we can keep in contact with you for as long as you are member of SDC Members of St Dominic's RCPS Parent/Carer Forum We may collect personal data when you directly interact with us, such as when you email us or engage with our social media. Attendees of SDC meetings We collect the following information from attendees of our meetings to maintain the register: name and input within meetings. This is kept until the Minutes from meetings are distributed.
How to contact us	stdomscommunity@outlook.com

You are welcome to use information from this resource. However, if you do, please acknowledge Connect. We welcome your comments and feedback.

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